



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Bill Bryant
John Creighton
Rob Holland

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, Washington 98111

REGULAR MEETING

Date: March 12, 2013

Chief Executive Officer

Tay Yoshitani

ORDER OF BUSINESS

Web site:

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Port Commission:
(206) 787-3034

Meeting and Agenda
Information:
(206) 787-3210

- | | |
|------------|--|
| 12:00 noon | 1. Call to Order
Recess to: |
| 1:00 p.m. | 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session |
| | 3. Approval of Minutes |
| | 4. Special Order of Business |
| | 5. Unanimous Consent Calendar** |
| | 6. Division, Corporate and Commission Action Items |
| | 7. Staff Briefings |
| | 8. New Business |
| | 9. Policy Roundtables |
| | 10. Adjournment |

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES – Any minutes available for approval will be listed on the Unanimous Consent Calendar

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

- a. Approval of the minutes of the regular meeting of January 8, 2013.
- b. Approval of the Claims and Obligations for the period of February 1, 2013, through February 28, 2013, in the amount of \$36,208,767.08. ([memo enclosed](#))

PUBLIC TESTIMONY: The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Second Reading and Final Passage of Resolution No. 3678: A Resolution of the Port Commission of the Port of Seattle setting the annual salary compensation of Port of Seattle Commissioners at the same amount as paid to legislators in the State of Washington. ([memo](#), [resolution](#), and [attachment](#) enclosed)
- b. First Reading of Resolution 3677: A Resolution of the Port Commission of the Port of Seattle establishing a rates and charges methodology and other policies for the use of facilities at Seattle-Tacoma International Airport; and authorizing the Managing Director, Aviation Division to calculate Airline rates and charges in accordance with said methodology, and implement all other provisions of this Resolution. ([memo](#), [resolution](#), and [attachment](#) enclosed)
- c. Authorization for the Chief Executive Officer to execute a lease, substantially as drafted in the attached Exhibit 1, with ATZ Inc. (ATZ), for a term of five (5) years, with two, five (5)-year extension options, upon mutual agreement between the Port and ATZ, for operation of the parking facility commonly known as the Doug Fox Parking Lot located north of 170th Street and east of the North Airport Expressway in the City of SeaTac. ([memo](#), [attachment 1](#), [attachment 2](#), and [attachment 3](#) enclosed)
- d. Authorization for the Chief Executive Officer to advertise for, award, and execute a major public works contract for the construction of the Doug Fox Parking Lot Service Upgrades Project in the amount of \$3,322,000 for construction, construction management, project management, and other soft costs. This amount is in addition to \$1,796,000 previously authorized for a total project budget of \$5,118,000 (CIP #C800451). ([memo](#) and [attachment](#) enclosed)
- e. Authorization for the Chief Executive Officer to: (1) increase the project budget by \$565,520 for the United Airlines Tenant Improvements Project; (2) increase the project budget by \$484,410 for the Delta Ticketing and ATO Modifications Project; (3) issue two change orders totaling \$950,000 for Contract MC-0317304, Delta Lobby/Airline Ticket Office (ATO) United TKT/ATO RMM Abatement On Call 2012 for additional asbestos abatement required to complete both the Delta Air Lines (Delta) and United Airlines (United) projects; and (4) extend the contract end date through November 15, 2014. The total amount of this request is \$1,049,930. ([memo](#) and [presentation](#) enclosed)
- f. Authorization for the Chief Executive Officer to execute a contract for elevator and escalator maintenance and repair services for all elevators, escalators, and moving walks at the Seattle-Tacoma International Airport for the period May 1, 2013, through January 1, 2014, in an amount not to exceed \$1,898,236 with the right to extend the contract for an additional six months. ([memo](#) enclosed)

7. STAFF BRIEFINGS

- a. 2012 Financial Performance Briefing. ([memo](#), [attachment](#), and [presentation](#) enclosed)
- b. 2012 Treasury Briefing. ([memo](#) and [presentation](#) enclosed)

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.