



# COMMISSION SPECIAL MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Stephanie Bowman  
John Creighton  
Fred Felleman  
Courtney Gregoire

## Chief Executive Officer

Ted Fick

## Web site:

[www.portseattle.org](http://www.portseattle.org)

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Port Commission:  
(206) 787-3034

Meeting and Agenda  
Information:  
(206) 787-3210

## Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

## Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

**Date:** December 13, 2016

**NOTE: the early start time applies only to the Commission's**

**Location:** Port of Seattle Headquarters – Pier 69  
2711 Alaskan Way, Seattle, Washington

**executive session. PUBLIC SESSION will convene at or shortly after 1:00 p.m.**

## ORDER OF BUSINESS

11:00 a.m.

### 1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION\* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

## OPEN PUBLIC SESSION\*\*

### 3. SPECIAL ORDERS OF BUSINESS

- 3a. CEO Report for December 13, 2016. **(no enclosure)**
- 3b. Fishermen's Terminal Long Term Strategic Plan Update. ([memo](#), [presentation](#), and [report enclosed](#))
- 3c. Authorization for the Chief Executive Officer to (1) execute a professional services agreement for building and site improvement design services in support of the Port's implementation of the Fishermen's Terminal Long-Term Strategic Plan for which the cumulative total amount is approximately \$7,000,000 and (2) of the \$7 million professional services agreement, proceed with design of the Gateway Building and first West Wall Building projects at Fishermen's Terminal for an amount not to exceed \$3,000,000 with a total estimated project cost of \$42,100,000. ([memo enclosed](#))

### 4. UNANIMOUS CONSENT CALENDAR\*\*\*

- 4a. Approval of the minutes of the special meeting of November 1, and the regular meeting of November 8, 2016. **(no enclosure)**
- 4b. Approval of the following salaries and claims of the Port of Seattle issued during the period November 1, 2016, through November 30, 2016: accounts payable checks no. 914291-914825 in the amount of \$6,366,385.26; accounts payable ACH no. 045584-046177 in the amount of \$24,509,033.92; accounts payable wire transfers no. 014392-014432 in the amount of \$9,240,566.93; payroll checks no. 184438-184613 in the amount of \$201,269.59; and payroll ACH no. 781845-785374 in the amount of \$8,271,937.20; for total payments in the amount of \$48,589,192.90. ([memo enclosed](#))
- 4c. Authorization for the Chief Executive Officer to execute a contract with King County Metro to purchase One Regional Card for All cards for Port employees as noted in the Port's approved Commute Trip Reduction Program. The estimated value of the 2017 contract is \$350,000. ([memo enclosed](#))
- 4d. Commission authorization for international travel in January 2017. ([memo enclosed](#))
- 4e. Authorization for the Chief Executive Officer to conduct a competitive procurement and execute a service agreement with a medical claims administrator for the Port's two self-insured medical plans for five years with possible extensions of up to five additional years and a maximum duration of 10 years. The contract will be effective January 1, 2018 and have an estimated total value of \$12,000,000. ([memo enclosed](#))

\* *An Executive Session may be held at any time after the convening time, if necessary.*

\*\* *Please silence all personal electronic devices during the Public Session.*

\*\*\* *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

*If requested, items may be removed from Consent and considered individually following public testimony.*

**4. UNANIMOUS CONSENT CALENDAR, Continued**

- 4f. Authorization for the Chief Executive Officer to (1) proceed with the Project Delivery System project; (2) use Port staff for software development and implementation; (3) procure required hardware, software, vendor services, and maintenance, for a total project cost not to exceed \$1,000,000 (#C800321). ([memo enclosed](#))
- 4g. Authorization for the Chief Executive Officer to prepare design and construction bid documents for the Emergency Generator Controls Upgrade project at Seattle-Tacoma International Airport not to exceed \$713,000 for a total estimated project cost of \$2,500,000 (CIP #C800784). ([memo enclosed](#))
- 4h. Authorization for the Chief Executive Officer to execute a service agreement between Siemens Building Technologies USA and Seattle-Tacoma International Airport for the Airport's Direct Digital Control System for the next three years with options for two, 1-year extensions. Total dollar value for the 5-year term is estimated at \$3.6 million. ([memo enclosed](#))
- 4i. Authorization for the Chief Executive Officer to execute Change Order 16 to Contract MC-0317586, Terminal 91 Tank Farm Cleanup, extending the contract duration by 280 days. This Change Order additionally includes a settlement of an amount not to exceed \$256,000, which will come from existing project contingency funds. ([memo enclosed](#))
- 4j. Authorization for the Chief Executive Officer to (1) proceed with the construction phase of the Fishermen's Terminal Net Sheds 3, 4, 5, and 6 Roof Replacement Project and solar demonstration installation on Net Shed 5 and (2) advertise and execute a major public works contract for the roof replacement, all for an amount not to exceed \$2,989,000 for a total estimated project cost of \$3,259,000 (CIP #C800526). ([memo and presentation enclosed](#))
- 4k. Authorization for the Chief Executive Officer to execute an amendment to the lease with Fruit & Flower LLC dba Floret, to add additional space and to modify the build-out deadline and lease expiration dates. ([memo, attachment, and lease amendment enclosed](#))

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at [www.portseattle.org/About/Commission/Procedures](http://www.portseattle.org/About/Commission/Procedures).

**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- 6a. Second Reading and Final Passage of Resolution No. 3729: A Resolution of the Port Commission of the Port of Seattle authorizing the sale and issuance of limited tax general obligation bonds of the Port in the aggregate principal amount of not to exceed \$150,000,000 for eligible Port purposes, including reimbursement to the Port for a portion of the Port's contribution for the Alaskan Way viaduct replacement program; and authorizing a Designated Port Representative to approve certain matters relating to the bonds. ([memo and resolution enclosed](#))

**7. STAFF BRIEFINGS**

- 7a. Draft 2017 Local and Regional Policy Priorities. ([memo and presentation enclosed](#))
- 7b. 2016 Third Quarter Capital Improvement Projects Report. ([memo, presentation, and report enclosed](#))

**8. ADDITIONAL NEW BUSINESS****9. ADJOURNMENT**