



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
John Creighton
Fred Felleman
Courtney Gregoire

Interim Chief Executive Officer

Dave Soike

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Meeting and Agenda
Information:
(206) 787-3210

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: May 23, 2017

Location: Seattle-Tacoma International Airport
Conference Center at Sea-Tac

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. CEO Report for May 23, 2017.

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Approval of the minutes of the special meeting of April 4 and the regular and special meetings of April 25, 2017. **(no enclosures)**
- 4b. Approval of the Port Auditor's payment of the salaries and claims of the Port pursuant to RCW 42.24.180 for payments issued during the period of April 1, 2017, through April 30, 2017, as follows: accounts payable checks nos. 916861-917376 in the amount of \$8,056,432.92; accounts payable ACH nos. 048734-049450 in the amount of \$25,373,811.05; accounts payable wire transfers nos 014609-014639 in the amount of \$7,714,639.26; payroll checks nos 185596-185853 in the amount of \$274,493.87; and payroll ACH nos. 801422-805078 in the amount of \$8,756,694.69 for a fund total of \$50,176,071.79. **(memo enclosed)**
- 4c. Authorization for the Chief Executive Officer to execute four professional services indefinite delivery, indefinite quantity contracts for architect services in the amount of \$4,000,000 per contract for three contracts, and \$500,000 for one small business set-aside contract, for a total of \$12,500,000. There is no budget request associated with this authorization. **(memo enclosed)**
- 4d. Authorization for the Chief Executive Officer to (1) prepare design and construction bid documents for the Variable Frequency Drive Renewal and Replacement project at Seattle-Tacoma International Airport, and (2) utilize Port of Seattle crews and small works contracts for preliminary work if required. The amount of this request is \$1,975,000. The total estimated project cost is \$6,834,000 (CIP #C800801). **(memo and presentation enclosed)**
- 4e. Authorization for the Chief Executive Officer to (1) execute purchase contracts, (2) advertise and award major public works contract(s); and (3) amend an existing service agreement to add \$500,000 for a new contract total of \$2,500,000 for the Video Systems Improvements project at Seattle-Tacoma International Airport. This authorization is for a total of \$5,896,000 of a total project cost of \$13,000,000 (CIP #C800642). **(memo enclosed)**

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

- 4f. Authorization for the Chief Executive Officer to execute Change Order 23 to Contract MC-0317218, Terminal 117 Upland and Sediment Cleanup, for the amount of \$1,327,842.22 and to extend the contract duration by 540 days. No additional funds are being requested. ([memo](#) enclosed)
- 4g. Motion reappointing Professor Anita Ramasastry to serve a three-year term as a member on the Commission Ethics Board effective June 4, 2017, and ending June 3, 2020. ([motion](#) enclosed)

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Authorization for the Chief Executive Officer to execute an agreement with the City of Kent, substantially as drafted, obligating the Port to contribute \$595,000 plus Port staff time to the South 228th Street Overpass Project, Phase 3. ([memo](#), [agreement](#), and [presentation](#) enclosed)
- 6b. *[REMOVED FROM AGENDA]*
- 6c. First Reading of Resolution No. 3734, a Resolution of the Port Commission of the Port of Seattle, amending Resolution No. 3727, deleting the position title of Chief Executive Officer and replacing it with the position title of Executive Director; deleting the position title of Chief Executive Officer and replacing it with the position title of Executive Director in all Port of Seattle resolutions and motions currently in effect; and establishing a dual direct reporting relationship of the General Counsel to the Executive Director and the Port Commission. ([memo](#) and [resolution](#) enclosed)
- 6d. First Reading of Resolution No. 3733, a Resolution of the Port Commission of the Port of Seattle amending Resolution No. 3611, as amended by Resolution Nos. 3672, 3673, 3689, and 3690, the Seattle Port Commission Bylaws, regarding titles and duties of officers and schedule of regular meetings. ([memo](#), [resolution](#), and [redline](#) enclosed)

7. STAFF BRIEFINGS

- 7a. 2017 First Quarter Capital Improvement Projects Report ([memo](#), [presentation](#), and [report](#) enclosed).

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**