

Commissioners
John Creighton
Chair and President
Patricia Davis
Bob Edwards
Alec Fisker
Lloyd Hara



Tay Yoshitani
Chief Executive Officer

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An audio of the meeting proceedings and meeting materials are available on the Port of Seattle web site - <http://www.portseattle.org/about/organization/commission.shtml>

(The approximate point in the audio recording for the specific item is identified by minutes and seconds; example: 01:30.)

**APPROVED MINUTES
COMMISSION REGULAR MEETING NOVEMBER 13, 2007**

The Port of Seattle Commission met in a regular meeting at 12:00 p.m., Tuesday, November 13, 2007 in the Commission Chambers at Pier 69, 2711 Alaskan Way, Seattle, WA. Commissioners Creighton, Davis, Edwards, Fisker and Hara were present.

1. CALL TO ORDER

The regular meeting was called to order at 12:30 p.m. by John Creighton, Chair and President.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

The special meeting was immediately recessed to an executive session to discuss labor matters for approximately forty minutes, and reconvened to public session at 1:10 p.m.

PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

None.

4. SPECIAL ORDER OF BUSINESS

a. (00:01:11) Recognition of Griesbach Award of Excellence presented by ACI-North America to Seattle-Tacoma International Airport for its concessions program.

b. (00:09:36) Acknowledgment by Commissioner Davis of the ‘ACE’ (Achievement, Community and Excellence) Chairperson Award presented to the Port of Seattle by Southwest King County Chamber.

5. UNANIMOUS CONSENT OF CALENDAR

a. (00:11:27) Document for signature authorizing payment of outstanding obligations of salaries and claims against the Port of Seattle for the period of October 1 through October 31, 2007.

Motion for approval of Item 5a – Hara

Motion carried by the following vote:

In Favor: Creighton, Davis, Edwards, Fisker, Hara (5)

6. POLICY AND STAFF BRIEFING

a. (00:11:58) Update on Terminal 30 Container Reactivation and Terminal 91 Cruise Terminal Relocation Project.

Presentation Document: Commission Agenda [Memorandum](#) dated November 8, 2007 from Michael Burke, Director, Cruise and Cargo Services and Janice Zahn, Seaport Capital Construction Project Manager.

Presenters: Mr. Burke and Ms. Zahn

Following the update, Mr. Burke suggested that monthly updates be provided to the Commission rather than at each meeting. The Commission agreed; however, it was requested by Commission Hara that if anything unanticipated came up, staff would return to brief the Commission on such issues in open public session.

b. (00:14:14) Briefing on Seattle-Tacoma International Taxi Association (STITA) Use of Hybrids and Dispatching System

Presentation Document: Commission Agenda [Memorandum](#) dated November 7, 2007 from Paul Grace, Senior Manager, Airport Operations

Presenter: Mr. Grace

7. MARINE ITEMS

None.

8. AVIATION ITEMS

- a. (00:30:12) Authorization to execute Airport Lost and Found contract with the Young Women's Christian Association (YWCA) for an additional amount not to exceed \$285,000.**

Request Document: Commission Agenda [Memorandum](#) dated November 7, 2007 from Nick Harrison, Senior Manager, Airport Operations and Sue Hansen Smith, Manager, Customer Service.

Presenter: Mr. Harrison

Motion for approval of Item 8a – Hara

Prior to the vote, public testimony regarding Item 8a was received as follows:

- Matt King, YWCA
- Veta Hernandez, YWCA

Motion carried by the following vote:

In Favor: Creighton, Davis, Edwards, Fisker, Hara (5)

Staff authorized: Chief Executive Officer; Chief Financial Officer; Managing Director, Aviation Division; Director, Airport Operations; Senior Manager, Airport Operations; Manager, Procurement Services; Manager, Airport Customer Service.

- b. (00:44:40) Authorization for acquisition of [29 residential properties](#) within DNL noise contour and north ATZ, and relocation of occupants for an estimated cost of \$18,647,475.**

Request Document: Commission Agenda [Memorandum](#) dated September 21, 2007 from Stan Shepherd, Manager, Noise Programs and W. Allan Royal, Manager, Aviation Property Acquisition.

Presenters: Mr. Shepherd and Mr. Royal

Motion for approval of Item 8b – Davis

Motion carried by the following vote:

In Favor: Creighton, Davis, Edwards, Fisker, Hara (5)

Staff authorized: Managing Director, Aviation Division and Manger, Aviation Property Acquisition.

c. (00:52:57) Authorization to execute a settlement agreement with the Hertz Corporation related to underpaid concession fees.

Request Document: Commission Agenda [Memorandum](#) dated October 26, 2007 from James R. Schone, Director, Aviation Business Development and Paul M. Binting, Senior Port Counsel.

Presenter: Mr. Schone

Motion for approval of Item 8c – Davis

Motion carried by the following vote:

In Favor: Creighton, Davis, Edwards, Fisk, Hara (5)

Staff authorized: Managing Director, Aviation and Director, Aviation Business Development.

9. GENERAL BUSINESS

a. (00:58:50) Authorization to execute a new Collective Bargaining Agreement with International Brotherhood of Teamsters Local 117, representing Police Captains and Lieutenants.

Request Document: Commission Agenda [Memorandum](#) dated November 5, 2007 from Gary Schmitt, Labor Relations Director

Presenters: Mr. Schmitt and Jim Smith, Labor Relations Manager

Motion for approval of Item 9a – Edwards

Motion carried by the following vote:

In Favor: Creighton, Davis, Edwards, Fisk, Hara (5)

Staff authorized: Chief Executive Officer

b. (01:00:56) Authorization to execute a new Collective Bargaining Agreement with International Longshore & Warehouse Union (ILWU) Local 9, representing Aviation Operations.

Request Document: Commission Agenda [Memorandum](#) dated September 29, 2007 from Gary Schmitt, Labor Relations Director

Presenters: Mr. Schmitt and David Leon, Labor Relations Manager

Public Testimony regarding Item 9b was received as follows:

- Tony Hutter, ILWU Local 9

Motion for approval of Item 9b – Edwards

Motion carried by the following vote:

In Favor: Creighton, Davis, Edwards, Fisker, Hara (5)

Staff authorized: Chief Executive Officer.

c. (01:08:18) Resolution Numbers 3590 and 3591: Adopting the final budget of the Port of Seattle for the Year 2008, and directing the King County Council as to the specific sums to be levied on all assessed property of the Port of Seattle District in the Year 2008.

- 1) First Reading**
- 2) Public Hearing**

Request Documents: Commission Agenda [Memorandum](#) dated October 26, 2007 from Dwight Rives, Corporate Budget Manager and computer slide presentations titled, “[Aviation Division 2008 Preliminary Budget, First Reading Update](#)” and “[Port of Seattle 2008 Preliminary Budget 1st Reading / Public Hearing](#)”.

Presenters: Dan Thomas, Chief Financial Officer, Mr. Rives and Borgan Anderson, Manager, Aviation Finance and Budget

Topics reviewed – Aviation Update

- Summary of Budget Changes
- Budget Changes
- Financial Forecast
- CPE Progress: Long Term
- Impact of New International Service
- 2008 Budget Impact

Topics reviewed – 2008 Budget 1st Reading / Public Hearing

- 2008 Budget Process
- Aviation Enplaned Passengers
- Seaport TEU's
- Seaport Cruise
- Operating Income History
- Operating Budget Summary

- Net Non-Ops Income (Expense)
- Operating Budget Summary
- 2008 Aviation Budget Summary
- 2008 Seaport Budget Summary
- 2008 Real Estate Budget Summary
- 2008 Corporate Budget Summary
- Staffing History and Summary
- CIP History 2001 – 2008
- Port-wide 2008 Capital Budget
- 5-Year Capital Plan
- Remaining Schedule

Prior to the final presentation, Mr. Thomas pointed out that the financial assumptions within the presentation, as well as within the resolution, were based on holding the tax levy flat for 2008.

Motion for First Reading of Resolution No. 3590 – Edwards

Pursuant to Notice of Public Hearing, Commissioner Creighton declared the meeting a Public Hearing. There were no comments from the public, and the Public Hearing was closed.

Motion for First Reading of Resolution No. 3590 carried by the following vote:

In Favor: Creighton, Davis, Edwards, Hara (4)

Opposed: Fiskin (1)

Motion for First Reading of Resolution No. 3591 – Davis

Pursuant to Notice of Public Hearing, Commissioner Creighton declared the meeting a Public Hearing. There were no comments from the public, and the Public Hearing was closed.

Motion for First Reading of Resolution No. 3591 carried by the following vote:

In Favor: Creighton, Davis, Edwards, Hara (4)

Opposed: Fiskin (1)

Following the vote, Commissioner Davis mentioned that she agreed with comments made earlier by Commissioner Hara, suggesting that direction be provided to the CEO to monitor the budget and expenditure levels.

Commissioner Creighton mentioned that he would bring forward at a future meeting a motion with respect to receiving periodic status reports on capital projects. General

**PORT COMMISSION MINUTES OF THE REGULAR MEETING
TUESDAY, NOVEMBER 13, 2007**

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Counsel Craig Watson was asked to review the draft motion prior to it being considered for a vote.

10. NEW BUSINESS

None.

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:33 p.m.

(A digital recording of the meeting is available on the Port's website.)

Alec Fiskén
Secretary