



Commissioners

John Creighton  
Chair and President  
Patricia Davis  
Bob Edwards  
Alec Fiskén  
Lloyd Hara

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Tay Yoshitani  
Chief Executive Officer

*An audio of the meeting proceedings and meeting materials are available on the Port of Seattle web site - <http://www.portseattle.org/about/organization/commission.shtml>*

*(The approximate point in the audio recording for the specific item is identified by minutes and seconds; example: 00:01:30.)*

**APPROVED MINUTES  
COMMISSION SPECIAL MEETING JUNE 12, 2007**

The Port of Seattle Commission met in a special meeting at 2:00 p.m., Tuesday, June 12, 2007 in the Commission Chambers at Pier 69, 2711 Alaskan Way, Seattle, WA. Commissioners Creighton, Davis, Edwards, Fiskén and Hara were present.

**1. CALL TO ORDER**

The special meeting was called to order at 2:05 p.m. by John Creighton, Chair and President.

**2. EXECUTIVE SESSION pursuant to RCW 42.30.110**

None.

**PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

**(00:01:05) Motion for the approval of minutes of the regular meeting of May 8, 2007 – Fiskén.**

**Motion carried by the following vote:**

**In Favor: Creighton, Davis, Edwards, Fiskén, Hara (5)**

**4. SPECIAL ORDER OF BUSINESS**

**a. (00:01:33) Mutual Aid in City of Tukwila**

CEO Yoshitani recognized outstanding action taken recently by Port employees, who provided assistance to the City of Tukwila in preventing fire fighting run-off water from entering storm drains that flow to Gilliam Creek. The Port's assistance resulted in a letter of appreciation from the State Department of Ecology. The letter, addressed to Mr. Bob Duffner, Port of Seattle, was read by Mr. Yoshitani. A copy of the letter, is, by reference, made a part of these minutes; is marked Exhibit "[A](#)"; and is on file in Port offices.

Mr. Yoshitani recognized staff members Todd Hacke, Eric Schaefer, Day Jackson, Allen Kenny, Terry Tucker, Teri Grosvenor, and Luisa Bangs, who were present at the meeting.

**5. UNANIMOUS CONSENT CALENDAR**

- a. (00:06:22)** Document for signature authorizing payment of outstanding obligations of salaries and claims against the Port of Seattle for the period May 1 through May 31, 2007.

**Motion for approval of Item 5a - Edwards**

**Motion carried by the following vote:**

**In Favor: Creighton, Davis, Edwards, Fisker, Hara (5)**

*General Business Item 9c was advanced on the agenda as follows:*

**9. GENERAL BUSINESS**

- c. (00:06:48) Authorization to enter into two separate one-year contracts with Port Jobs: 1) For \$200,000 for support of its Pier 69 operations, and 2) for \$165,000 for support of the Airport Jobs Center at Seattle-Tacoma International Airport.**

Request Document: Commission Agenda [Memorandum](#) dated June 6, 2007 from John Okamoto, Chief Administrative Officer.

Presenters: Mr. Okamoto: Susan Crane, Port Jobs; Dave Soike, Deputy Managing Director, Aviation Finance and Development; and Rosalee Walz, Director, Human Resources and Development.

Port Jobs board members present were recognized, including former Port Commissioner Paige Miller, Delores Sibonga, Commissioner Bob Edwards, and Joyce Kirangi.

A video was shown highlighting an individual who has received assistance through participation in Port Jobs programs.

**Motion for approval of Item 9c – Edwards**

Commissioner Davis mentioned that she would like to see the Port Jobs program profiled at a greater level to the public in the future.

Public testimony regarding Item 9c was received as follows:

- Paige Miller, Chair, Port Jobs and former Port Commissioner
- Delores Sibonga, Vice-chair, Port Jobs

**Motion carried by the following vote:**

**In Favor: Creighton, Davis, Edwards, Fisker, Hara (5)**

Staff authorized: Chief Executive Officer

*The agenda was returned to Policy and Staff Briefings as follow:*

**6. POLICY AND STAFF BRIEFINGS**

**a. (00:31:13) Update on Terminal 30 Container Reactivation and Terminal 91 Cruise Terminal Relocation Project**

Presentation Document: Commission Agenda [Memorandum](#) dated June 7, 2007 from Michael Burke, Director, Cruise and Cargo Services; and Janice Zahn, Seaport Capital Construction Project Manager.

Presenters: Mr. Burke and Ms. Zahn

**b. (00:34:02) Cruise Ship Biosolid Discharge to Shoreside – Study Update**

Presentation Document: Commission Agenda [Memorandum](#) dated May 11, 2007 from Wayne Grotheer, Director, Seaport Finance and Asset Management; and Eric Hanson, Seaport Senior Planner

Presenter: Mr. Hanson

Public testimony regarding Item 6b was received as follows:

- Fred Felleman, Friends of the Earth

**c. (00:46:02) SEIU (Service Employees International Union) Proposal on Skycap and Special Services**

Presentation Document: Commission Agenda [Memorandum](#) dated May 14, 2007 from Michael Ehl, Director, Airport Operations.

Presenter: Mr. Ehl; Carrie Fassler, SEIU; and Sergio Salinas, SEIU.

Ms. Fassler presented a computer slide [presentation](#) entitled “Seattle-Tacoma International Airport and SEIU Local 6: Stronger Together”.

A copy of the presentation by Ms. Fassler is, by reference, made a part of these minutes; is marked Exhibit “[B](#)”; and is on file in Port offices.

Following discussion with staff, Commission direction was given for staff to return with a recommendation on how the Port can best achieve the desired changes expressed in this presentation.

Public testimony regarding Item 6c was received as follows:

- Timothy Fuller, Skycap at Seattle-Tacoma International Airport (Airport)
- James Collins, Skycap at Airport
- Hosea Wilcox, Skycap at Airport

*General Business Item 9d was advanced on the agenda as follows:*

**d. (01:29:36) CEO Report on Action Plans in Response to Commission Report on Investigation of Inappropriate Police Department Emails**

CEO Yoshitani referenced the recent investigation of inappropriate email within the police department, and announced that he had established a task force structure for the purpose of addressing all issues identified in the report as well as recommendations that might be forthcoming.

Mr. Yoshitani noted that a document, collectively drafted by the Port Police Department, recognizing their commitment as to how the process would move forward, had been signed by each member of the department. A copy of the letter, is by reference, made a part of these minutes; is marked Exhibit “[C](#)”; and is on file in Port offices.

Mr. Yoshitani reported that there although there were still investigations nearing completion, there would be no further disciplinary action taken against officers beyond that.

*The agenda was returned to Marine Items as follows:*

**7. MARINE ITEMS**

**a. (01:44:47) Project-wide authorization for reconstruction of remaining timber portion of Berth M apron structure at Terminal 91 for an additional amount of \$9,773,000, for a new total of \$10,654,000.**

Request Document: Commission Agenda [Memorandum](#) dated May 25, 2007 from Michael Burke, Director, Cargo and Cruise Services; and Fred Chou, capital Construction

Project Manager, Seaport Project Management; and computer slide [presentation](#) entitled, “Terminal 91 Berth M Replacement”.

Presenters: Mr. Burke and Mr. Chou

Topics addressed:

- Existing Condition
- Design Considerations
- Project Schedule

**Motion for approval of Item 7a – Fisken**

**Motion carried by the following vote:**

**In Favor: Creighton, Davis, Edwards, Fisken, Hara (5)**

*Aviation Items were advanced on the agenda as follows:*

**8. AVIATION**

**a. (02:07:48) Authorization to execute a five-year Cost Advancement Agreement for technical consulting services to support the Airport Rental Car Concessionaires (RAC’s) for the operation and maintenance of a Consolidated Rental Car Facility (CRCF) and associated common use transportation equipment and facilities that will transport customers between the CRCF and the Airport terminal for a cost not to exceed \$1,800,000.**

Request Document: Commission Agenda [Memorandum](#) dated April 30, 2007 from James R. Schone, Director, Aviation Business Development; and Jolene Culler, Senior Property Manager, Aviation Properties.

Presenters: Mr. Schone and Paul Binting, Senior Port Counsel

**Motion for approval of Item 8a – Hara**

Public Testimony regarding Item 8a was received as follows:

- Marshall Fein, Advantage Rent-A-Car

Staff authorized: Director, Aviation Business Development

**Motion carried by the following vote:**

**In Favor: Creighton, Davis, Edwards, Fisken, Hara (5)**

**b. (02:13:00) Authorization to execute the Seventh Amendment to Lease No. 000060 with Alaska Airlines**

Request Document: Commission Agenda [Memorandum](#) dated May 21, 2007 from James Schone, Director, Aviation Business Development; and Luis Navarro, Manager, Aviation Properties.

Presenter: Mr. Navarro

**Motion for approval of Item 8b – Hara**

**Motion carried by the following vote:**

**In Favor: Creighton, Davis, Fisker, Hara (4)**

Commissioner Edwards absent for the vote.

Staff authorized: Director, Aviation Business Development

**c. (02:15:03) Authorization to execute the Eighth Amendment to Lease No. 000060 with Alaska Airlines**

Request Document: Commission Agenda [Memorandum](#) dated May 21, 2007 from James Schone, Director, Aviation Business Development; and Luis Navarro, Manager, Aviation Properties.

Presenter: Mr. Navarro

**Motion for approval of Item 8c – Davis**

**Motion carried by the following vote:**

**In Favor: Creighton, Davis, Fisker, Hara (4)**

Commissioner Edwards absent for the vote.

Staff authorized: Director, Aviation Business Development

*The agenda was returned to Marine Items as follows:*

**7. MARINE ITEMS**

**b. (02:16:42) Project-wide authorization for replacement of two spreader beams at Terminal 5 for an estimated cost of \$525,00.**

Request Document: Commission Agenda [Memorandum](#) dated May 22, 2007 from Michael Burke, Manager, Cruise Services; and Mike Kuhlmann, Seaport Capital Construction Project Manager.

Presenter: Mr. Burke

**Motion for approval of Item 7b – Fisken**

**Motion carried by the following vote:**

**In Favor: Creighton, Davis, Fisken, Hara (4)**

Commissioner Edwards was absent for the vote.

Staff authorized: Managing Director, Seaport; Deputy Managing Director, Seaport; Director, Seaport Finance and Asset Management; Chief Engineer, Engineering Services; Manager, Seaport Project Management; Manager, Seaport Environmental Programs; Manager, Procurement Services; Manager, Port Construction Services; Manager, Accounting and Procurement Services; Manager, Seaport Maintenance; and Seaport Capital Construction Project Manager.

**9. GENERAL BUSINESS**

**a. (02:18:46) Authorization to extend the contract for federal government advocacy services through December 31, 2007 at a cost not to exceed \$200,000.**

Request Document: Commission Agenda [Memorandum](#) dated June 6, 2007 from John Okamoto, Chief Administrative Officer; and Henry Yates, Federal Government Relations Manager.

Presenter: Mr. Yates

**Motion for approval of Item 9a – Davis**

**Motion carried by the following vote:**

**In Favor: Creighton, Davis, Edwards, Fisken, Hara (5)**

**b. (02:26:43) Project-wide authorization for the IP (Internet Protocol) Telephony Rollout for an amount not to exceed \$3,726,000.**

Request Document: Commission Agenda [Memorandum](#) dated May 17, 2007 from Peter Garlock, Chief Information Officer; and Matt Breed, Senior Manager, Enterprise Infrastructure; and computer slide [presentation](#) entitled, “Internet Protocol (IP) Telephony”.

Presenters: Mr. Garlock, Mr. Breed, and Jeff Hollingsworth, Risk Manager

Topics addressed:

- Operational Risks
- Voice Network Infrastructure
- Data Network Infrastructure
- IP Telephony Overview
- Project Overview
- Budget
- Next Steps

**Motion for approval of Item 9b – Fisken**

Following discussion of the Item, Commissioners suggested it would be helpful for them to have individual briefings to further understand details of the planned project.

**Motion carried by the following vote:**

**In Favor: Creighton, Davis, Edwards, Fisken, Hara (5)**

**e. (02:43:41) Resolution No. 3580, First Reading. Amending Port of Seattle Bylaws regarding Executive Sessions.**

Request Document: Commission Agenda [Memorandum](#) dated June 11, 2007 from Craig Watson, General Counsel.

CEO Yoshitani, in response to a Commission motion passed on May 8, 2007 directing the CEO to review the Port's procedures regarding executive sessions, recommended an amendment to the Port's bylaws, to be adopted by resolution, that would incorporate the Commission's direction to tape record executive sessions.

**Motion for Resolution No. [3580](#), First Reading – Hara**

Craig Watson, General Counsel responded to concerns raised by Commissioner Fisken regarding certain recording exceptions that were included in the proposed Resolution.

**Motion carried by the following vote:**

**In Favor: Creighton, Davis, Edwards, Hara (4)**

**Abstained: Fisken (1)**

**10. NEW BUSINESS**

Commissioner Edwards commented that at an upcoming meeting he would like to see discussed the decision of the official position regarding scheduled commercial jet service at Boeing Field.

Commissioner Creighton stated that he believed a briefing by staff would be needed regarding legal, financial and strategic implications prior to adopting an official position.

CEO Yoshitani suggested a special meeting, in executive session, to discuss the Boeing Field issue alone.

Commissioner Hara requested a briefing prior to having an executive session, and suggested going to the community to have public hearings regarding the subject before making any final decisions.

**11. ADJOURNMENT**

There being no further business, the special meeting was adjourned at 5:01 p.m.

(A digital audio recording of the meeting is available on the Port's website.)

Alec Fiskien  
Secretary