



**Commissioners**

John Creighton  
Chair and President  
Bill Bryant  
Patricia Davis  
Lloyd Hara  
Gael Tarleton

P.O. Box 1209  
Seattle, Washington 98111  
[www.portseattle.org](http://www.portseattle.org)  
206.728.3000

Tay Yoshitani  
Chief Executive Officer

*An audio of the meeting proceedings and meeting materials are available on the Port of Seattle web site -*

<http://www.portseattle.org/about/organization/commission/commission.shtml>

**APPROVED MINUTES  
COMMISSION SPECIAL MEETING JULY 31, 2008**

The Port of Seattle Commission met in a special meeting at 7:30 p.m., Thursday, July 31, 2008 in the Commission Chambers, 2711 Alaskan Way, Seattle, WA. Commissioners Bryant, Creighton\*, Davis, Hara and Tarleton were present.

**CALL TO ORDER**

The regular meeting was called to order at 7:33 p.m. by Lloyd Hara, Vice-Chair and Vice-President.

**PLEDGE OF ALLEGIANCE**

**BRIEFING ON PORT'S ANNUAL REPORT TO THE STATE AUDITOR'S OFFICE (SAO)**

A computer slide [presentation](#) titled, "Port's Annual Report to the State Auditor's Office Performance Audit - Construction Management" was provided and narrated by Dakota Chamberlain, Special Assistant to Managing Director, Seaport Project Management.

Topics reviewed included:

- Background
- Timeline and Milestones
- SAO Annual Report
  - 45 of 51 recommendations implemented by August 31<sup>st</sup>
  - Becoming a model capital development organization
  - Overarching recommendation #2 – Revise the Delegation of Authority
  - Implementing ethics reforms
  - Training of Port staff
  - Internal audit manager reports to the Commission and the CEO

**PORT COMMISSION MINUTES OF THE SPECIAL MEETING  
THURSDAY, JULY 31, 2008**

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- SAO Annual Report
  - Volume 1 and summary available on Port website
  - Volume 2 through 9 available on disc by request

*\*Commissioner Creighton was present from this time forward*

Public comment regarding the Annual Report to the SAO was received from the following:

- Darrell Bryan, Victoria Clipper
- Lise Kenworthy, Citizen

Commissioners stated that comments about the report would also be accepted via email or by letter.

Commissioner Hara noted that there would be another meeting open to the public to receive input regarding the report to the SAO, and would be held on August 20 at the Kent City Hall at 7:00 p.m. He encouraged the public to attend and give comments.

Commissioner Davis stated that there would be discussion of the proposed revised delegation of authority at the upcoming August 5 work session.

Commissioner Hara stated that there would also be a Port Audit Committee meeting held on August 5 at 9:00 a.m. and would be open to the public.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:55 p.m.

(A digital recording of the meeting is available on the Port's website.)

Bill Bryant  
Secretary