



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

Bill Bryant
John Creighton
Patricia Davis
Lloyd Hara
Gael Tarleton

Port of Seattle

Seattle-Tacoma International Airport
Airport Office Building
International Auditorium
Mezzanine Level South
Seattle, WA 98158

Chief Executive Officer

Tay Yoshitani

SPECIAL MEETING

PLEASE NOTE CONVENING TIME

Date: February 24, 2009

ORDER OF BUSINESS

Web site:

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Port Commission
(206) 728-3034
Meeting and Agenda
Information
(206) 728-3222

**Port of Seattle:
Creating Economic
Vitality Here**

Business Strategies for 2003-2007:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

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| 12:00 noon | 1. Call to Order
Recess to: |
| 1:00 p.m. | 2. Executive Session*
Call to Order or reconvene to Open Public Session |
| | 3. Approval of Minutes |
| | 4. Special Order of Business |
| | 5. Unanimous Consent Calendar** |
| | 6. Policy and Staff Briefing |
| | 7. Marine Items |
| | 8. Aviation Items |
| | 9. Capital Development |
| | 10. Real Estate |
| | 11. General Business |
| | 12. New Business |
| | 13. Adjournment |

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of minutes for the Special Meeting of January 6, and the Regular Meeting of January 13, 2009.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

* Following an Executive Session which, if necessary, may be held at 12:00 Noon, the Public Session will be reconvened or called to order (if there is no Executive Session) at 1:00 p.m. and the Port Commission may consider items discussed in the Executive Session. An Executive Session may also be held at any time after 1:00 p.m., if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- a. Resolution [3610](#), Second Reading and Final Passage. Declaring Port of Seattle Crane 54 surplus for Port purposes and authorizing its sale or disposal. ([memo enclosed](#))
- b. Authorization to bid and execute a contract for Banking Services for five years with the right to extend for two additional one-year periods at an estimated cost of \$8,800,000. ([memo enclosed](#))
- c. Authorization to amend the Lease and Concessions Agreement of Concessions International. ([memo enclosed](#))

6. POLICY AND STAFF BRIEFING

- a. Briefing on progress made to fulfill the actions requested in the motion of the March 25, 2008 Regular Commission Meeting addressing support for federal and local initiatives related to aviation greenhouse gas emissions. ([memo and PowerPoint enclosed](#))
- b. Briefing on the Port of Seattle's first emission reduction credits banked with the Puget Sound Clean Air Agency. ([memo and PowerPoint enclosed](#))
- c. Briefing on Amendments to Concession Leases of prime concessionaires: Host International, Seattle Restaurant Association and Airport Management Services. ([memo enclosed](#))
- d. Briefing on Aviation Maintenance Continuous Improvement and Cost Management Efforts. ([memo and PowerPoint enclosed](#))
- e. Third Runway 16R/34L Noise Briefing. ([memo and PowerPoint enclosed](#))

7. MARINE ITEMS

None.

8. AVIATION ITEMS

- a. Authorization to execute a professional services agreement for Airline Technical Representative to perform technical review on behalf of the airlines and airport related to Capital Projects. The winning firm that will perform this work is Airport and Aviation Professionals, Inc., and the maximum total estimated cost over the coming four years is \$1,600,000. ([memo enclosed](#))
- b. Authorization for construction and approval to advertise for construction bids for the Second Floor Heating, Ventilation and Air-conditioning Upgrades at Seattle-Tacoma International Airport in the amount of \$1,282,350 for a new estimated total project cost of \$1,497,000. ([memo and PowerPoint enclosed](#))
- c. Authorization for additional funding for the Parking Consolidation Project in the amount of \$65,000. ([memo enclosed](#))
- d. Resolution No. [3612](#). Declaring surplus and no longer needed for Port District purposes certain personal property, including eight x-ray machines; seven explosive trace detection machines and 17 walk-through metal detectors (collectively "Property"); authorizing transfer of the Property to the Transportation Security Administration (TSA), including payment of one dollar per unit of equipment and the assumption of costs and liabilities associated with maintaining and disposing of the Property ([memo enclosed](#))
 - First Reading
 - Public Hearing

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9. CAPITAL DEVELOPMENT

None.

10. REAL ESTATE

None.

11. GENERAL BUSINESS

None.

12. NEW BUSINESS

13. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Policy and Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)