



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

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Meeting and Agenda
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Port of Seattle:
*Creating Economic
Vitality Here*

**Business Strategies
for 2003-2007:**

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, WA 98111

SPECIAL MEETING

PLEASE NOTE CHANGED DATE AND CONVENING TIME

Date: March 5, 2009

ORDER OF BUSINESS

- | | |
|------------|--|
| 12:00 noon | 1. Call to Order
Recess to: |
| 1:00 p.m. | 2. Executive Session*
Call to Order or reconvene to Open Public Session |
| | 3. Approval of Minutes |
| | 4. Special Order of Business |
| | 5. Unanimous Consent Calendar** |
| | 6. Policy and Staff Briefing |
| | 7. Marine Items |
| | 8. Aviation Items |
| | 9. Capital Development |
| | 10. Real Estate |
| | 11. General Business |
| | 12. New Business |
| | 13. Adjournment |

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of minutes for the Special Meeting of January 27, 2009.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

* Following an Executive Session which, if necessary, may be held at 12:00 Noon, the Public Session will be reconvened or called to order (if there is no Executive Session) at 1:00 p.m. and the Port Commission may consider items discussed in the Executive Session. An Executive Session may also be held at any time after 1:00 p.m., if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

None.

6. POLICY AND STAFF BRIEFING

- a. Briefing on Consolidated Rental Car Facility Finance Status. ([memo](#) and [PowerPoint](#) enclosed)
- b. Annual Treasury and Investment Portfolio Report for 2008 ([memo](#) and [PowerPoint](#) enclosed)
- c. Briefing on 2008 Year-end Financial Status. ([memo](#), [Report](#) and [PowerPoint](#) enclosed)
- d. Briefing on proposed Audit Committee Charter changes. ([memo](#) and [PowerPoint](#) enclosed)

7. MARINE ITEMS

None.

8. AVIATION ITEMS

- a. Authorization to execute amendment to Lease and Concessions Agreements of Prime Concessionaires Host International (Host), Seattle Restaurant Associates (SRA), Concessions International (CI), and Airport Management Services, LLC (dba Hudson News). ([memo](#) and [PowerPoint](#) enclosed)
- b. Authorization to procure and execute service agreements with consultants to perform design, prepare contract documents, and perform contract administration for South Air Operations Area (AOA) Fence Replacement Project at Seattle-Tacoma International Airport in the amount of \$375,000. ([memo](#) enclosed)
- c. Resolution No. [3612](#), Second Reading and Final Passage. Declaring surplus and no longer needed for Port District purposes certain personal property, including eight x-ray machines; seven explosive trace detection machines and 17 walk-through metal detectors (collectively "Property"); authorizing transfer of the Property to the Transportation Security Administration (TSA), including payment of one dollar per unit of equipment and the assumption of costs and liabilities associated with maintaining and disposing of the Property. ([memo](#) enclosed)
- d. Authorization to execute a Lease for Multifunction Document Devices for the Airport Office Building at an estimated cost of \$463,251. ([memo](#) enclosed)

9. CAPITAL DEVELOPMENT

None.

10. REAL ESTATE

- a. Authorization to execute Fourth Amendment to Management Agreement for operation of Bell Harbor International Conference Center between Port of Seattle and Columbia Hospitality, Inc. to include the "Maritime Event Center at Bell Harbor" premises (former Odyssey space), as exclusive premises, and use those premises for events, meetings and catering. ([memo](#), [Attachment](#) and [PowerPoint](#) enclosed)

11. GENERAL BUSINESS

- a. Authorization to execute a new collective bargaining agreement with International Brotherhood of Teamsters Local Union No. 117, representing Police Specialists. ([memo](#) enclosed)
- b. Authorization to execute a new collective bargaining agreement with International Brotherhood of Teamsters Local Union No. 117, representing Police Officers. ([memo](#) enclosed)

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11. GENERAL BUSINESS Continued:

- c. Authorization to execute a new collective bargaining agreement with International Brotherhood of Teamsters Local Union No. 117, representing Police Sergeants. ([memo enclosed](#))
- d. Recess to Annual Industrial Development Corporation Special Annual Meeting. ([memo enclosed](#))

12. NEW BUSINESS

13. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Policy and Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)