

Commission Meeting Summary for 2008

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
1/3/08	Taping executive sessions	Commission Organization	Authorization to amend a previous commission action regarding the taping of all executive sessions, to state that the taping of executive sessions be suspended when there are candidate interviews where the candidates are being considered for hire, and that the taping would be implemented during the commission deliberations regarding evaluations or hiring of candidates.	Commission		Motion	Davis	Vote: 3-0; Creighton, Davis, Hara	Instituted at next Executive Session on 1/15/08.
1/8/08	Election of officers	Commission Organization	Election of officers. President and Chair – Creighton Vice President and Vice Chair – Hara Secretary – Bryant Assistant Secretary – Tarleton Commissioner – Davis	Commission		Motion	Tarleton	Vote: 5-0	n/a
1/8/08	Audit Committee Appointments	Commission Organization	Commissioners Hara and Tarleton named to Audit Committee.	Commission		Appointment	Creighton	n/a	n/a
1/8/08	Commission Transparency Code of Conduct	Commission Organization	Authorization to create a Seattle Port Commission Transparency Code of Conduct.	Commission		Motion	Tarleton	Vote: 5-0	Outside counsel and legal staff to review a random sample of executive session tapes annually to determine Commission's compliance.
1/8/08	Action Plan	Commission Oversight	Authorization to establish an Action Plan in response to the 2007 Performance Audit.	Commission		Motion	Bryant	Vote: 5-0	Staff reports progress at every Commission meeting.
1/8/08	Status Reports on capital projects	Commission Oversight	Authorization to establish regular status reports on major Port capital projects.	Commission		Motion	Creighton	Vote: 5-0	These have been changed from semi-annual to quarterly reports.

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1/8/08	Delegation of Authority	Commission Oversight	Authorization to establish a Commission Subcommittee to review the Delegation of Authority in Resolution 3181.	Commission		Motion	Davis	Vote: 5-0	Commissioners Davis and Tarleton will present to the Commission on 7/01/08.
1/8/08	Commission Clerk	Commission Oversight	Authorization to align the Commission Clerk function with the Office of the Commission.	Commission		Motion	Hara	Vote: 5-0	Effective on 1/14/08.
1/8/08	Resolution No. 3593	Commission Oversight	Authorization to amend Article IV of the Port of Seattle Bylaws regarding new time and place for Port Commission Meetings.	Commission		First Reading, Motion	Hara	Vote: 5-0	Returned to the Commission for Second reading on 1/15.
1/8/08	SAO Performance Audit	Commission Oversight	Public Comments regarding State Auditor's Performance Audit of the Port of Seattle's Construction Management.	Commission		Testimony	n/a	n/a	n/a
1/15/08	Biosolids Discharge	Environment	Review of Cruise Ship Biosolids Shoreside Discharge issues, pursuant to 6-part environmental motion passed unanimously in 2007.	Seaport		Briefing (Update)	n/a	n/a	Agreement reached on Phase I study scope, Study initiated 5/12/08.
1/15/08	Environmental Strategy	Environment	Review of Port-Wide Environmental Strategy for 2008.	Airport & Seaport		Briefing (Update)	n/a	n/a	Return to the Commission for annual update in 1/09.
1/15/08	Fishermen's Terminal	Operations and Maintenance (O & M)	Project-Wide Authorization for the Fishermen's Terminal C-15 Building Sewer Line Upgrades Project.	Seaport	\$ 600,000.00	Motion	Davis	Vote: 5-0	n/a
1/15/08	Lease Airport Terminal space	Security	Authorization to execute a 10-year Lease Agreement with the United States General Services Administration, on behalf of the Transportation Security Administration.	Airport		Motion	Hara	Vote: 5-0	n/a
1/15/08	Trash handling	Environment	Authorization for Seattle-Tacoma International Airport Trash Handling Program.	Airport	\$ 1,526,000.00	Motion	n/a	Deferred	Approved at Commission Meeting on 4/22.

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1/15/08	Resolution 3593	Public Accountability	Authorization to amend Article IV of the Port of Seattle Bylaws regarding new time and place for Port Commission Meetings, including Work Sessions.	Commission		Second Reading, Motion	Hara	Vote: 5-0	All Seattle Port Commission meetings on Tuesdays at 4:00 PM.
1/22/08	Clean Air Strategy	Environment	Authorization for Port Commission to adopt the Northwest Ports Clean Air Strategy.	Seaport		Motion	Tarleton	Vote: 5-0	Mid-Year and End-Year reports to the Commission.
1/22/08	Resolution 3594	Environment	Authorization to align Seaport environmental stewardship goals with the Port of Tacoma.	Seaport		First Reading, Motion	Bryant	Vote: 5-0	Second Reading on 3/12/08.
1/22/08	Rental Car Facility	Capital Project	Review of current status and next steps for Rental Car Facility at Seattle-Tacoma International Airport. The Commission affirms CEO Yoshitani's recommendation to impose a temporary moratorium on the Rental Car Facility Project until conditions are met dealing with the audit.	Airport		Briefing (Update)	Hara	Vote: 5-0	Moratorium lifted provisionally on 3/06/08.
1/22/08	SAO Performance Audit	Commission Oversight	Review of Action Plan in response to the recent SAO audit.	Corporate		Briefing (Update)	n/a	n/a	Staff briefs Commission monthly on progress of responding to SAO recommendations.
1/22/08	SAO Performance Audit	Commission Oversight	Authorization to create a Special Investigative Committee whose objective will be to undertake an investigation of the findings of the State Auditor's 2007 Performance Audit of the Port of Seattle.	Commission		Motion	Creighton	Vote: 5-0	Commissioners Bryant and Tarleton head committee, which meets when required.
1/22/08	New Hire	Commission Organization	Authorization for a new staff position to support the Commission.	Commission		Motion	Hara	Vote: 3-2; Bryant, Creighton, Tarleton, FOR; Davis, Hara, AGAINST	n/a

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1/22/08	Terminal 25 South	Development	Authorization for Terminal 25 South Redevelopment Project.	Seaport	\$ 250,000.00	Motion	Davis	Vote: 5-0	Return to the Commission for work beyond fourth quarter of 2008 for new fund authorization.
1/22/08	Videotaping Commission meetings	Public Accountability	Authorization to execute Professional Services Agreement for video taping of Commission Meetings.	Commission	\$ 187,200.00	Motion	Hara	Vote: 5-0	Re-visit contract 1/01/09.
1/22/08	Personal Port Property	CEO authority	Request for motion authorizing sale of Port personal property.	Corporate		Motion	Davis	Vote: 5-0	Re-visit contract 1/01/09.
1/22/08	Extending service contract for advocacy	Lobbying	Authorization to extend contract for federal government advocacy services through December 31, 2008.	Corporate	\$ 200,000.00	Motion	Davis	Vote: 5-0	Re-visit contract 1/01/09.
2/5/08	SAO Performance Audit.	Commission Oversight	Review Proposed Action Plan in response to the recent audit.	Corporate		Briefing (Update)	n/a	n/a	Staff reports progress every Commission meeting.
2/5/08	Legislative Report	POS Organization	Review of 2007-2008 Legislation concerning POS.	Corporate		Briefing (Update)	n/a	n/a	
2/12/08	Terminal 30/91	Development	Review of Terminal 30 Container Reactivation and Terminal 91 Cruise Terminal Relocation Project.	Seaport		Briefing (Update)	n/a	n/a	Staff reports progress at Commission meetings once a month.
2/12/08	Interlocal Agreement	Development	Authorization for CEO to execute an Interlocal Agreement (ILA) with Highline Water District.	Airport		Motion	Tarleton	Vote: 5-0	
2/12/08	Delegation of Authority	Environmental	Authorization of approval of the Seaport Shoreline Plan.	Seaport		Motion	Hara	Vote: 5-0	Return to Commission with a quarterly report on the Shoreline Master plan discussions underway through the Citizen Advisory Committees.
2/12/08	Terminal 46 Crane Repair	Operations and Maintenance (O & M)	Authorization for critical repairs to 3 Post-Panamax cranes located at Terminal 46.	Seaport	\$ 163,000.00	Motion	Davis	Vote: 5-0	

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2/12/08	Resolution 3594	Environmental	Authorization to align Seaport environmental stewardship goals with the Port of Tacoma. A change in language incorporated to the Resolution since First Reading.	Seaport		Motion to Amend	Tarleton	Vote: 5-0	
2/12/08	Resolution 3594	Environmental	Authorization to align Seaport environmental stewardship goals with the Port of Tacoma.	Seaport		Motion	Bryant	Vote: 5-0	
2/12/08	Odyssey Maritime Lease	Lease Agreements	Request for CEO Authorization to terminate lease, transfer assets to Port, write off outstanding receivables.	Real Estate		Motion	Bryant	Vote: 5-0	
2/12/08	Odyssey Maritime Lease	Lease Agreements	Request for CEO Authorization to amend management agreements for Odyssey with Columbia Hospitality, Inc. (CHI)	Real Estate		Action deferred till further info available	Creighton		Further work by Internal Auditor on financial issues with Columbia, Inc.
2/12/08	Commission Travel	Authorization	Authorization of Annual Commission International Travel Authorization.	Commission		Motion	Davis	Vote: 5-0	
2/12/08	Ethics	Appointments	Authorization to appoint members of the Port's Ethics Board.	Commission		First Reading, Motion	Hara	Vote: 5-0	
2/12/08	Legal Defense	Authorization	Authorization of payment of defense-related costs to former and current employees for the initial phase of the DOJ investigation.	Commission		Motion	Davis	Vote: 4-1; Bryant, Creighton, Davis, Tarleton, FOR; Hara AGAINST	Returned to the Commission to be briefed on current costs in Executive Session on 4/08/09
2/12/08	Audit Committee Appointments	Audits	Authorization to appoint Steve Miller as civilian member of Audit Committee.	Commission		Motion	Hara	Vote: 5-0	Mr. Miller joined Audit Committee as of 02/12/08
2/12/08	Investigative Committee Work	Investigation	Authorization for Investigative Committee to appoint outside counsel.	Commission		Motion	Bryant	Vote: 5-0	Counsel McKay approved by Commission on 2/12/08
2/26/08	POS Appointments	Appointments	Appointment of Joe McWilliams to Managing Director, Real Estate and Property Management, by CEO Tay Yoshitani.	Corporate					

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2/26/08	Resolution 3595	Appointments	Appointment of two new members to the Ethics Board.	Corporate		First Reading, Motion	Davis	Vote: 5-0	Ms. Zulema Hinojos-Fall and Mr. Paul R. Meyer joined the Ethics Board on 2/26/08
2/26/08	SAO Performance Audit	Commission Oversight	Review by staff on Audit Action Response Plan.	Commission		Briefing (Update)			
2/26/08	3181 Committee	Commission Oversight	Review of plan for public meeting on expertise on board and CEO responsibility, and on large capital construction projects, to assist POS revisions of 3181. Meetings at end of April, beginning of May.	Commission		Briefing (Update)			Return to the Commission to make final recommendations on changes to Resolution 3181 to be reviewed by the Commission on 1/07/08
2/26/08	Audit Committee Appointments	Commission Oversight	Review of Audit Committee work. Added third public member Steve Miller. Work proceeding on work plan. Several audits planned.	Commission		Briefing (Update)			
2/26/08	T18 and T5 dredging	Operations and Maintenance (O & M)	Authorization to dredge waterways alongside T5 and T18 to bring the depth up to 50 feet.	Seaport	\$ 400,000.00	Motion	Davis	Vote: 5-0	
2/26/08	Odyssey Maritime Lease	Lease Agreements	Authorization for CEO to negotiate agreements to amend management agreement between POS and CHI that will include Odyssey space through 12/31/08. RFP to go out to determine who will operate that space from 1/01/09.	Seaport		Motion	Tarleton	Vote: 4-1; Bryant, Creighton, Davis, Tarleton, FOR; Hara opposed	Return to the Commission in late July to review RFPs.
2/26/08	Resolution 3596	Environmental	Authorization to establish policy prohibiting illicit and non-stormwater discharges from being put into Seaport's stormwater system.	Seaport		First Reading, Motion	Creighton	Vote: 5-0	Returned to the Commission for Second Reading on 3/11.
2/26/08	Apron Replacement Program	Operations and Maintenance (O & M)	Authorization to enlarge scope of previously approved project to include replacing aging utilities underneath apron where repaving project is occurring.	Airport		Motion	Davis	Vote: 5-0	

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2/26/08	Runway 16c/34c	Operations and Maintenance (O & M)	Authorization for replacement of joint seals on runways.	Airport	\$ 450,000.00	Motion	Bryant	Vote: 5-0	
2/26/08	Runway 16L/34R	Operations and Maintenance (O & M)	Authorization to provide design development through June of '08, for modifications to Taxiway P, in order to support reconstruction of Runway 16L/34R by the end of 2009.	Airport	\$ 2,000,000.00	Motion	Tarleton	Vote: 5-0	
2/26/08	Resolution 3595	Appointments	Appointment of two new members to the Ethics Board.	Corporate		Second Reading, Motion	Davis	Vote: 5-0	
2/26/08	Art gabion walls	Public Art	Authorization to approve gabion walls at the airport.	Airport		Motion	Tarleton	Vote: 5-0	
3/6/08	CEO Goals and Objectives for 2007	Report from CEO	Review by CEO on how his Goals and Objectives for 2007 were met.	Corporate		Briefing (Update)			
3/6/08	SAO Performance Audit	Capital Project Authorization Process	Review of new proposed Capital Project Authorization Process.	Corporate		Briefing (Update)			
3/6/08	Portwide Strategic Plan	Long-range strategic planning	Review of process for developing new Strategic Plan: review of previous plan, laying out current tasks and a timeline for next steps.	Corporate		Briefing (Update)			Return to Commission for briefing on new stakeholder recommendations by August, business plans by October.
3/6/08	Moratorium Lift	Capital Project Authorization Process	Authorization for provisional lifting of the "moratorium" on all capital projects over \$500,000.	Commission		Motion	Bryant	Vote: 5-0	Commission will re-impose moratorium if additional steps not taken by 6/30/08.
3/11/08	SAO Performance Audit	Change Orders and other material	Review of progress on interim training, change order language, fraud awareness policy, ethics policy.	Corporate		Briefing (Update)			
3/11/08	POS Bonds	Financing	Report on bond types, current market conditions, POS debt, and possible future financing.	Corporate		Briefing			

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3/11/08	4th Q Financial Performance	Financing	Report on 4th Q Financial Briefings from Aviation, Seaport, Economic Development.	Corporate		Briefing			
3/11/08	Resolution 3596	Environmental	Developing and adopting policies prohibiting illicit discharges and illegal dumping into stormwater drains.	Corporate		Second Reading, Motion	Creighton	Vote: 5-0	
3/11/08	Rental Car Facility	Development	Authorization for design work for RCF through May 2nd.	Airport	\$ 850,000.00	Motion	Davis	Vote: 5-0	
3/11/08	Rental Car Facility	Capital Project	Authorization for change order for pre-construction contract with Turner Construction; Authorization to award construction contract to Turner Construction.	Airport	\$ 4,150,000.00	Motion	Davis	Vote: 5-0	
3/11/08	Aircraft Rescue and Fire Fighting Station Upgrades	Aviation Capital Improvement Program	Authorization to reject all current bids received, then re-scope and re-advertise.	Airport		Motion	Hara	Vote: 5-0	
3/11/08	Janitorial Services	Request for authorization of contract	Authorization to accept bids for janitorial work at the Airport Office Building, Police Department Operations Center and the Airport Contract Center.	Airport	\$ 1,079,064.00	Action deferred till further info available	Creighton		
3/11/08	Janitorial Services	Request for authorization of contract	Authorization to accept bids for janitorial work from Selam Hospitality Services at off-site Port-owned locations surrounding the Airport.	Airport	\$ 217,512.00	Action deferred till further info available	Creighton		
3/25/08	SAO Performance Audit	Central Procurement Office	Review of Central Procurement Office, including organizational structure, next steps. Also employee notification of new ethics policies.	Corporate		Briefing (Update)			
3/25/08	Greenhouse Gases	Environmental	Review by Airport Environmental Staff on Greenhouse Gas issue. Additional testimony on fuel alternatives by Karen Fleckner and Prof. Jack Brower of UC Davis. All testimony given for motion on greenhouse gases.	Airport		Briefing			
3/25/08	Greenhouse Gases	Environmental	Authorization for supporting reduction of Greenhouse Gas emissions from aviation sources, urging several governmental bodies to do more, backing several specific technological fixes.	Airport		Motion	Creighton	Vote: 5-0	

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3/25/08	Building 40, Terminal 91	Lease Agreements	Authorization for funds needed in connection with long-term lease with Citylce Cold Storage.	Seaport	\$ 180,000.00	Motion	Davis	Vote: 5-0	
3/25/08	Terminal 10	Development	Authorization for Design, Permitting, and Pre-construction services such as drainage and other land improvements for truck parking and any later uses.	Seaport	\$ 530,000.00	Motion	Tarleton	Vote: 5-0	
3/25/08	Terminal 30	Lease Agreements	Report on amendment of lease agreements with MOL to allow the company to meet their lifts agreement over a longer period of time.	Seaport					
3/25/08	Janitorial Services	Cleaning Service Contract	Authorization to accept bids for janitorial work at the Airport Office Building, Police Department Operations Center and the Airport Contract Center.	Airport	\$ 1,079,064.00	Action deferred till further info available	Creighton		
3/25/08	Janitorial Services	Cleaning Service Contract	Authorization to accept bids for janitorial work from Selam Hospitality Services at off-site Port-owned locations surrounding the Airport.	Airport	\$ 217,512.00	Action deferred till further info available	Creighton		
3/25/08	HVAC System	Terminal upgrades	Authorization for funds for design and pre-construction to improve HVAC system on second floor of Main Airport Terminal.		\$ 214,650.00	Motion	Bryant	Vote: 5-0	Return to Commission in August for construction authorizations.
3/25/08	Resolution 3597	Property transfer, easement	Authorization for transfer of water pipe and easement to the Highline Water District.	Airport		First Reading, Motion	Hara	Vote: 5-0	Returned to the Commission for Second Reading, 4/08.
3/25/08	Ramp Tower	Terminal upgrades	Authorization to complete construction on Ramp Tower facility occupancy.	Airport	\$ 69,000.00	Motion	Davis	Vote: 5-0	
3/25/08	POS International Tourism Program	Marketing	Authorization to renew for one year the joint marketing agreement with Seattle's Convention and Visitor's Bureau.	Corporate	\$ 234,700.00	Motion	Hara	Vote: 5-0	
3/25/08	Audit Committee	Audits	Review of work plan and next meeting.	Commission		Briefing (Update)			
3/25/08	Investigative Committee work	Investigation	Review of meeting with the U.S. Department of Justice.	Commission		Briefing (Update)			
3/25/08	3181 Committee	Commission Oversight	Review of work with staff, incorporating new language.	Commission		Briefing (Update)			

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4/1/08	4th Q Financial Performance	Financing	Report on 4th Q Financial Performance.	Corporate		Briefing			
4/1/08	Treasurer's Report	Financing	Report (Annual Briefing) from Treasurer on investment performance.	Corporate		Briefing			
4/1/08	Project Wide Authorizations over \$10 million	Commission Oversight	Report on status of PWA's, including projects over budget, and projects with significant scope changes.	Corporate		Briefing			Project Wide Authorizations to be removed under proposed revision of Resolution 3181.
4/1/08	Greenhouse Gases	Environmental	Authorization to add additional language directing resolution be sent to other public bodies not previously mentioned.	Commission		Motion	Bryant	Vote: 4-0; Hara absent	
4/8/08	Neighborhood Advisory Committee Annual Report	Neighborhood Agreement	Review of major concerns in North Bay, including T91's transition to a cruise terminal, and the Amendments to formal agreement between Port and NAC.	Seaport		Briefing (Update)			
4/8/08	Terminal 30/91	Development, lease agreements	Report on dredging issues involving over-dredging at both T30 and T91, violation of permit from Army Corps of Engineers, work stopped.	Seaport		Briefing			Discussions continue between Port and Army Corps of Engineers.
4/8/08	Environmental Services	Development	Authorization to execute Professional Services Agreements for provision of scheduled and on-call Environmental Field Support Services for capital and operations projects at Seattle-Tacoma International Airport.	Airport	\$ 1,200,000.00	Motion	Davis	Vote: 3-0; Hara and Creighton absent	
4/8/08	Electrical infrastructure	Development	Authorization for additional funds for project completion.	Airport	\$ 200,000.00	Motion	Tarleton	Vote: 3-0; Hara and Creighton absent	
4/8/08	Janitorial Services	Cleaning Service Contract	Authorization to accept bids for janitorial work at the Airport Office Building, Police Department Operations Center and the Airport Contract Center.	Airport	\$ 1,079,064.00	Motion	Tarleton	Vote: 3-0; Hara and Creighton absent	

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4/8/08	Janitorial Services	Cleaning Service Contract	Authorization to accept bids for janitorial work from Selam Hospitality Services at off-site Port-owned locations surrounding the Airport.	Airport	\$ 217,512.00	Motion	Tarleton	Vote: 3-0; Hara and Creighton absent	
4/8/08	Resolution 3597	Property transfer, easement	Authorization for transfer of water pipe and easement to the Highline Water District.	Airport		Second reading, Motion	Bryant	Vote: 3-0; Hara and Creighton absent	
4/22/08	Rental Car Facility	Development	Review of project schedule, budget, change orders, risk factors. 33 bids received by Turner Construction, savings on bids of \$31, 831,744.	Airport		Briefing (Update)			
4/22/08	SAO Performance Audit	Commission Oversight	Review by staff on work of Audit Action Response Plan. Legal review of 3181 changes, public meeting prep for May 1 meeting. Training work for new personnel in delegation of authority, record keeping.	Commission		Briefing (Update)			
4/22/08	T91	Development	Authorization for new gangway equipment for T91, paid for by new tariff on cruise ship passengers. Request to advertise procurement contract, open and evaluate bid proposals for 2 gangways.	Seaport	No budget request	Motion	Tarleton	Vote: 4-0; Davis absent	Return to Commission in June for bid procedures.
4/22/08	Rental Car Facility	Development	Authorization for land acquisition and vacation of a public roadway.	Airport	\$ 677,250.00	Motion	Hara	Vote: 4-0; Davis absent	
4/22/08	Recycling Program	Environmental	Authorization to install, operate and maintain new system of large capacity trash and recycling compactors, to expand airlines capacity for airport recycling.	Airport	\$ 752,000.00	Motion	Bryant	Vote: 4-0; Davis absent	Return to Commission in June for construction cost authorization.
4/22/08	Consolidated Maintenance Warehouse and Distribution Center	Operations and Maintenance (O & M)	Authorization for re-siting facility. Original facility moved due to third runway construction. Now moved again, allowing space left behind to be more commercially lucrative in the future.		\$ 700,000.00	Motion	Bryant	Vote: 4-0; Davis absent	Return to Commission in September for construction bid award.

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4/22/08	Main terminal roof replacement	Operations and Maintenance (O & M)	Authorization for new bids on project received on 3/25/08 for replacement of 51,840 sq. ft. of roofing system and replace with new 15-year membrane roofing system.	Airport	\$ 510,000.00	Item pulled			Return to Commission for new review of project on 5/13/08.
4/22/08	Lora Lake Apartments	Interlocal Agreement	Authorization for additional costs on temporary arrangement for provision of security services.	Airport	\$ 19,000.00	Motion	Tarleton	Vote: 4-0; Davis absent	
5/6/08	Moss Adams Audit	Corporate Services	Authorization to amend contract with external auditor Moss Adams	Corporate	\$ 62,000.00	Consent Calendar Motion	Hara	Vote: 5-0	
5/6/08	Jack Block Park	Environmental	Authorization to grant the City of Seattle a perpetual easement for public access over and across Jack Block Public Shoreline Access and Park	Seaport		Consent Calendar Motion	Hara	Vote: 5-0	
5/6/08	Century Agenda	Strategic Planning	Review of strategic planning process	Corporate		Briefing (Update)			
5/6/08	Eastside Rail Corridor	Interlocal Agreement and Easement	Authorization for CEO to negotiate agreements to complete Eastside Rail Corridor acquisition and rail-banking.	Corporate		Deferred to 5/12/08			
5/6/08	Climate Change Registry	Environmental	Authorization to create inventory of Green House Gases, in line with the Western Climate Initiative.	Seaport					
5/6/08	Comprehensive Stormwater Management Program	Environmental	Authorization to transfer surplus authorized budget from the Comprehensive Stormwater Management Program to the Des Moines Creek Basin Plan.	Seaport	Funds transfer, no new funding.	Motion	Davis	Vote: 5-0	
5/6/08	Resolution 3598	Bond Sale	Authorization for issuance and sale of Subordinate Lien Revenue Refunding Bonds, for purpose of refunding outstanding Revenue bonds of the POS.	Corporate		First Reading, Motion	Hara	Vote: 5-0	
5/12/08	Eastside Rail Corridor	Interlocal Agreement and Easement	Authorization for CEO to negotiate agreements to complete Eastside Rail Corridor acquisition and rail-banking.	Corporate		Motion	Creighton	Vote: 5-0	Public Meetings in Bellevue during month of June.

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5/13/08	Recognition of Service of POS Police Department	Special Order of Business	Commission recognizes exceptional service of POS Police Department during National Police Week of 2009.	Corporate		Special Order of Business			Commissioner Tarleton participates in flag ceremony at Sea-Tac Airport on May 16th, in recognition of those officers who gave their lives in the line of duty.
5/13/08	Habitat Restoration Project at T117	Memorandum of Understanding	Authorization for the CEO to sign a MOU between POS and NOAA, Department of Energy, Department of Fish and Wildlife and Tribal authorities over preparation for a habitat restoration project at T117.	Seaport	\$ 210,000.00	Motion	Davis	Vote: 5-0	Draft of agreement will be completed by the end of the year.
5/13/08	T25 South Redevelopment Project	Development	Authorization for additional funds for re-developing T25 South for possible future container use.	Seaport	\$ 4,120,000.00	Motion	Bryant	Vote: 3-2; Bryant, Davis, Tarleton, FOR; Creighton, Hara, AGAINST	
5/13/08	Rental Car Facility	Development	Authorization to award a GC/CM contract to Turner Construction Company for the development of the Rental Car Facility.	Airport	\$ 3,574,300.00	Motion - one offered for all three votes on the Rental Car Facility	Davis	Vote: 5-0	
5/13/08	Rental Car Facility	Development	Authorization for additional funding to Turner Construction Company for the RCF.	Airport	\$ 1,606,710.00				
5/13/08	Rental Car Facility	Change Order	Authorization for a change order for further pre-construction work by Turner Construction.	Airport					
5/13/08	Rental Car Facility	Lease Agreements	Authorization for the POS to execute a lease agreement with all rental car companies to be housed in the Rental Car Facility.	Airport		Motion	Davis	Vote: 5-0	
5/13/08	Sound mitigation at Highline Community College	Interlocal Agreement	Authorization for POS to re-imburse HCC for sound mitigation work for Building 19.	Airport	\$ 1,232,978.00	Motion	Tarleton	Vote: 5-0	Return to the Commission at unspecified time for authorization of funds for mitigation work on other HCC buildings.

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5/13/08	Town & Country Mobile Home Park	Relocation Agreement	Authorization of funds to relocate of residents of Town & Country Mobile Home Park due to third runway construction.	Airport	\$ 3,384,000.00	Motion	Hara	Vote: 5-0	
5/13/08	Main terminal roof replacement	Operations and Maintenance (O & M)	Authorization of funds and contract for SQI, Inc. to replace main terminal roof.	Airport	\$ 510,000.00	Motion	Tarleton	Vote: 5-0	
5/13/08	911 Voice Recording System	Operations and Maintenance (O & M)	Authorization for replacement of Voice Recording System for 911 Call Center.	Airport	\$ 350,000.00	Motion	Davis	Vote: 5-0	
5/13/08	Task Order/On Call Professional Service Agreements	Advertise and Execute Approval	Authorization for CEO and Chief Engineer to advertise and execute a series of Task Order/On Call Outside Professional Service Agreements.	Airport		Motion	Hara	Vote: 5-0	
5/13/08	CEO Compensation	Compensation Issue	Authorization of 3% salary increase and 2% lump sum payment to CEO Tay Yoshitani.	Corporate		Motion	Hara	Vote: 4-1; Bryant, Creighton, Davis, Hara, FOR; Tarleton AGAINST	
5/13/08	Crane Repair	Operations and Maintenance (O & M)	Authorization of funds for repair of two cranes at T46.	Seaport	\$ 190,000.00	Consent Calendar Motion		Vote: 5-0	
6/3/08	Seattle Diamond Award	Special Order of Business	Report highlighting the "Diamond Award for Organizational Excellence" received by Sea-Tac Airport for implementing innovative and successful methods to reduce commuter trips by its workforce.	Airport		Briefing			
6/3/08	Moss Adams LLP Audit	Overview of Audit Results	Report that the POS received a clean, unqualified independent auditor's opinion on its 2007 financial statements.	Corporate		Briefing			

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
6/3/08	Terminal 30/91	Development, Environmental Issues	Review of the status of the T91 Cruise Terminal Project, the T30 Container Terminal Project, the negotiations on the over-dredge issue at T91 with the DOE and the EPA, and the T30 Upland Dredge Disposal process.	Seaport		Briefing (Update)			Return to the Commission in July to request additional funding for foundation change at T91.
6/3/08	SAO Performance Audit	Commission Oversight	Review of the May 1st Public Meeting sponsored by the 3181 Subcommittee, the upcoming Public Meetings on June 10th and 23rd, the new web-friendly device for tracking changes on Resolution 3181, the training of Port staff in new contract procedures, the extension of the public comment period to June 30th, and next steps.	Corporate		Briefing (Update)			
6/3/08	Industrial Moorage Initiative	Operations and Maintenance, Development	Report on the Port's industrial moorage capacity, usage, state of repair and future demand.	Seaport		Briefing			
6/3/08	Port Property Insurance Renewal	Property Insurance Program	Report on the Port's current insurance program, including coverage, cost, plan for renewal.	All Divisions		Briefing			
6/3/08	King County POS election	Commission Oversight	Authorization for the POS to pay for the apportioned primary and general election costs resulting from the 2007 elections for Port Commissioner.	Corporate	\$ 2,095,810.00	Motion	Davis	Vote: 4-0, Bryant absent	
6/3/08	Rental Car Facility	Development	Authorization for the Port CEO to execute Change Order for the removal of contaminated soil at the Rental Car Facility site, and ratification of the POS CEO's direction to staff to proceed with the removal of the soil.	Corporate	\$ 580,000.00	Motion	Davis	Vote: 4-0; Bryant absent	
6/3/08	BNSF Settlement	Legal Claim	Authorization for Commission to approve settlement of Legal Claim at Wykoff West Seattle Wood Treating Plan, through an agreement with Burlington Northern Sante Fe Railroad, for a total agreed upon amount of \$2.5 million dollars to be paid to the Port of Seattle.	Corporate		Motion	Tarleton	Vote: 4-0, Bryant absent	

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6/10/08	Claims and Obligations for May 1 through May 30	Budget Action	Approval for payment of Claims and Obligations, including salaries and operating costs.	Corporate	\$78,934,682.78	Consent Calendar Motion	Tarleton	Vote: 4-0, Creighton absent	
6/10/08	Award to the Port of Seattle from the Government Finance Officers Association	Special Order of Business	Report on the Distinguished Budget Award received by the Port Of Seattle 2008 Budget. This award is the highest form of recognition by the public finance profession. The award recognizes effective budget presentation, and acknowledges the contribution the budget made as a financial plan, policy guide, operations guide and public communication device.	Corporate		Special Order of Business			
6/10/08	Biosolids Study Update and Update on Memorandum of Understanding (MOU)	Environmental	Report on Biosolids study. Agreement was reached with stakeholders to complete a two-phase study. Phase One will evaluate the feasibility of an on-land biosolids disposal program, and Phase Two will outline the necessary infrastructure of such a program. The first phase should be complete by the end of July. The briefing also covered the annual update of the Memorandum of Understanding (MOU) between the DOE, the Cruise lines, and the POS on current cruise ship discharge practices. The Fourth amendment is now in effect covering treated wastewater, stating the wastewater should not be discharged within a half-mile of shellfish beds.	Seaport	\$23,000. (This will be drawn from the operating budget, no Commission authorization needed.)	Briefing (Update)			

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
6/10/08	Capital Improvements Projects Report	2008 First Quarter Projects Review	Report on the status of all airport and seaport projects, including those ahead of schedule, on-time and behind schedule. This report meets the requirements called for by the POS Commission and Commission Resolution 3181. Information provided covers budget, schedule and scope. New format for project report is introduced. The new report is on the POS website.	Corporate		Briefing (Update)			
6/10/08	Mandatory Replacement of three Sea-Tac Airport Fire Department Vehicles; ARFF Fire Truck, Fire Pumper, and Medical Aid Vehicle.	Operations and Maintenance (O & M)	Authorization for purchase of replacement vehicles for POS Fire Department. Previous vehicle service life, which range in age from 16 to 21 years, was reached in 2007. Vehicles replaced will be put in reserve status for several more years to extend their usefulness to the Sea-Tac Fire Department.	Airport	\$ 1,570,000.00	Consent Calendar Motion	Tarleton	Vote: 4-0, Creighton absent	
6/10/08	Joint Settlement Change Order	Change Order	Authorization to pay the Port of Seattle's portion of a mediated settlement, involving the Port of Seattle and Sound Transit, to Mowat Construction. This is part of the 106th Street Loop Ramp/North Expressway Relocation Project. Claim was made for furnishing equipment for temporary erosion, sedimentation control and stormwater sewage and treatment facilities.	Airport	\$1,417,500.00 (Authorized funds come from prior established contingency fund. No new funding involved.)	Motion	Davis	Vote: 4-0, Creighton absent	
6/10/08	Resolution #3598	Issuance and Sale of Subordinate Lien Revenue Refunding Bonds	Authorization for minor changes in wording of original version of Resolution. No substantive changes.			Second Reading, Motion	Davis	Vote: 4-0, Creighton absent	

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
6/10/08	Resolution # 3599, amending previous Resolution #3542	Amending the Customer Facility Charge (CFC)	Authorization to amend Resolution #3542, which set a previous Customer Facility Charge ceiling at \$5.00 per transaction. Resolution #3599 will allow Port Staff to set Customer Facility Charge at a level sufficient to meet the Port's financial obligation under the Lease Agreement.	Airport		First Reading, Motion	Hale	Vote: 4-0, Creighton absent	
6/10/08	Resolution #3600	Issuance and Sale of Customer Facility Charge Revenue Bonds	Authorization for Customer Facility Charge Revenue Bonds to fund for the cost of the Consolidated Rental Car Facility and Bus Maintenance Facility and initial acquisition of buses.	Airport	\$425,0000,000 (Authorized funds to come only from Customer Facility Charge. No General Revenue funding.)	First Reading, Motion	Davis	Vote: 4-0, Creighton absent	
6/10/08	New Economic Impact Study	Professional Service Agreement	Authorization for the CEO to execute a Professional Service Agreement for Martin Associates to proceed with a new Economic Impact Study. The study will update a 2003 Economic Impact Study done by the same company, with additional emphasis on new Fisherman's Terminal and additional cruise ship volume.	Corporate	\$185,000.00	Motion	Tarleton	Vote: 4-0, Creighton absent	
6/24/2008	2007 "Fly Quiet" Award	Special Order of Business	Award from the Fly Quiet Incentive Program given to airlines who participate in noise abatement programs at Sea-Tac Airport. First Place Award for passenger airline given to SkyWest Airlines, with Horizon Airlines winning Honorable Mention. First Place Award for cargo airline given to Cargolux Airlines.	Airport		Special Order of Business			
6/24/2008	Long-Term FIS Planning Study	Professional Service Agreement	Authorization for the firm HOK to be awarded a PSA to study long-term planning options for adding capacity and making improvements to the Federal Inspection Services facility. The facility processes arriving international passengers.	Airport	\$150,000.00	Consent Calendar Motion	Hara	Vote: 4-0, Tarleton absent	

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
6/24/2008	T91/P91 Infrastructure Upgrade	Change Order	Authorization for a Change Order to a contract with Manson Construction that amends a previous contract for soil disposal. Disposal was contracted for 19,040 tons, actual amount was 8,504.66 tons.	Seaport	\$674, 261.76 (Amount is a net credit.)	Consent Calendar Motion			
6/24/2008	Central Terminal Expansion Project 2	Change Order	Authorization for a Change Order to a contract with JE Dunn Construction NW to a disputed claim regarding interest charges. Amount of claim determined through independent analysis by the Disputes Review Board.	Airport	\$241, 061.00	Consent Calendar Motion			
6/24/2008	SAO Performance Audit	Commission Oversight	Review of recent response steps. Nora Huey hired as new Chief Procurement Officer. Analysis and recommendations on the current Project Delivery System records information system. Recent work of Resolution 3181 Committee, including public meetings held on 6/10/08 and 6/23/08. Training on Consultant Service Agreement protocols. New design and format for Quarterly Project Report. Upcoming report on 3181 Delegation of Authority.	Corporate		Briefing (Update)			
6/24/2008	Rental Car Facility	Development	Review of recent developments in schedule, budget, change orders, risk factors, and other issues. Developments focused on further disposal of contaminated soil, sale of bonds for the facility, design of bus maintenance facility, and contracts and building permits with Turner Construction Company	Airport		Briefing (update)			
6/24/2008	2009 Budget	Budget Calendar	Report on the 2009 Budget process, including main elements of the process in chronological order, and when they appear on Commission meeting calendar for the rest of the year.	Corporate		Briefing			
6/24/2008	Air Fares Travel Policy	Commission Oversight	Report on Commission air fares travel policy. Current policies and practices, policies of other bodies, possible alternatives.	Commission		Briefing			

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
6/24/2008	Mobile Passenger Gangway	Development	Authorization to procure two mobile passenger gangways for T91 Cruise Ship facility that is scheduled to open in 4/2009.	Seaport	\$6,420,00.00	Motion	Davis	Vote: 4-0, Tarleton absent	
6/24/2008	T46 Repairs	Operations and Maintenance	Authorization for needed improvements to T46 North, for replacement of fender systems, including 39 timber piles and their connections to the wharf. Improvements necessary for trawler fishing fleet to use facility this coming fall.	Seaport	\$825,000.00	Motion	Bryant	Vote: 4-0, Tarleton absent	
6/24/2008	T91 Repairs	Operations and Maintenance	Authorization for needed improvements to T91, Berth 8. Critical repairs to the fendering system and apron deck.	Seaport	\$315,000.00	Motion	Hara	Vote: 4-0, Tarleton absent	
6/24/2008	Partial Demolition of Building W40, City Ice facility	Development	Authorization for design, asbestos abatement, in-house demolition and advertisement for construction and demolition of portion of warehouse in Building W40 on Pier 91. Authorization for PSA for additional services, including engineering design and permitting.	Seaport	\$250,000.00	Motion	Hara	Vote: 3-0, Davis and Tarleton absent	
6/24/2008	Resolution # 3602	Rental Car Facility	Authorization of acquisition by purchase and/or condemnation of property on International Boulevard South. Property parcel is part of the land necessary for the development of the Rental Car Facility.	Airport	\$150,000.00	Motion	Bryant	Vote: 3-0, Davis and Tarleton absent	
6/24/2008	C-1 Baggage Handling System	Change Order	Authorization for a Change Order to Turner Construction Company as a result of delays to the schedule for the Baggage System Subcontract caused by airline operational requirements. In addition, field obstructions, and Port and regulatory agency mandated design changes also impacted ability for subcontractor to pursue work according to original schedule. Funds to come from contingency funds set aside in October 2007. No new funds needed.	Capital Development	\$3,357,974.00 (No new funds)	Motion	Bryant	Vote: 3-0, Davis and Tarleton absent	

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
6/24/2008	C-1 Baggage Handling System	Change Order	Authorization for five change orders for a net credit. Previous change orders included more funds than were actually needed for work on the C-1 baggage system by Turner Construction. Net credit will be used for other time-and-material change orders that are required to meet the operational schedule.	Capital Development	\$450,000.00 (Amount is net credit)	Motion	Hara	Vote: 3-0, Davis and Tarleton absent	
6/24/2008	C60 Baggage System	Change Order	Authorization of change order to cover payment to G & T Conveyor Company, Inc. Payment will cover portion of costs agreed to by the Port for unavoidable delays in implementing project.	Capital Development	\$937,081.00	Motion	Hara	Vote: 3-0, Davis and Tarleton absent	
7/8/08	Claims and Obligations for June 1 through June 30	Budget Action	Approval for payment of Claims and Obligations, including salaries and operating costs.	Corporate	\$46,804,762.61	Consent Calendar Motion			
7/8/08	Settlement with Seattle Iron and Metals Co.	Legal Claim	Authorization for CEO to sign settlement with Seattle Iron and Metals for its portion of costs incurred by a Supplemental Remedial Investigation/Feasibility Study (SRI/FS) for a cleanup involving its former property on Harbour Island. This property forms part of the Harbor Island Superfund site, currently undergoing environmental remediation.	Seaport	SIMC agrees to pay \$1,350,000, with \$450,000 going to Port. SIMC also agrees to pay 25% of the overall cost of conducting a search for other parties responsible for conditions, with a cap of \$135,000.	Consent Calendar Motion	Davis	Vote: 5-0	
7/8/08	Resolution # 3602	Rental Car Facility	Authorization of acquisition by purchase and/or condemnation of property on International Boulevard South. Property parcel is part of the land necessary for the development of the Rental Car Facility.	Airport	\$150,000.00	Consent Calendar Motion			

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
7/8/08	Terminal 30/91	Development, Environmental Issues	Review of the status of the T91 Cruise Terminal Project, and the T30 Container Terminal Project. It included 1) construction status on T91, 2) post-dredge testing, 3) Lander Street spill sampling, and 4) MOU for cost-sharing for uplands disposal with King County.	Seaport		Briefing (Update)			
7/8/08	Northwest Ports Clean Air Strategy	Environmental Issues, Implementation Status	Review of the implementation of the NPCAS, designed to 1) reduce maritime and port-related air quality impacts, 2) reduce contributions to climate change, and 3) help the Georgia Basin & Puget Sound airsheds meet air quality standards. Current steps focus on measurable performance goals in five areas: Ocean-going vessels, cargo handling equipment, trucks, rail, and harbor vessels. Approach includes both short-term and long-term targets. Collaborative process with stakeholders sought that takes into account both citizen and industry needs. Seeking funding from EPA and WA Department of Ecology for particular projects involving new technology.	Seaport		Briefing (Update)			
7/8/08	Resolution #3603	SR-519 Improvements	Authorizing the CEO to enter into an agreement with the Washington State Dep't. of Transportation (WSDOT) for the Phase 2 construction of SR-519. The agreement includes Port funding for staff and consulting.	Regional Transportation	\$5,500,000	First Reading, Motion	Bryant	Vote: 5-0	
7/8/08	World Ports Climate Initiative	Environmental Issues	Authorization for Port of Seattle to sign World Ports Climate Initiative. The World Ports Climate Initiative is an effort under the C40 Cities Climate Leadership Group, which is part of the Clinton Climate Initiative. The focus of the World Ports Climate Initiative is to address the impacts of international goods movement on air quality and climate and to share best practices.	Seaport		Motion	Bryant	Vote: 4-0, Davis absent	

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7/8/08	Resolution #3601	Sale of T48 to WA Dep't. of Transportation	Authorization to declare Pier 48 surplus and no longer needed for Port District purposes and authorizing its sale to the Washington State Department of Transportation (WSDOT).	Seaport		First Reading, Motion	Tarleton	Vote: 4-1, Hara opposed	
7/8/08	Status Report on Customer Service Initiative	Customer Service Update	Review of an airport initiative on customer service efforts and accomplishments at Sea-Tac airport.	Airport		Briefing Deferred			Done on 7/22/08
7/8/08	Art Program Policy and Guidelines	Art Program and Guidelines	Authorization of the revised Art Program and Policy Guidelines that cover financing and exhibiting the art collection of the Port of Seattle, including Sea-Tac Airport.	Airport		Approval Deferred			Commissioners Tarleton worked with Port staff to make revisions to the proposed policy and returned to the Commission with suggested changes. Policy passed 5-0 on August 26.
7/22/08	SAO Performance Audit	Commission Oversight	Review of recent steps. Draft Resolution # 3605 circulated for internal review. Consultant Service Agreement training conducted.	Corporate		Briefing (Update)			
7/22/08	Sea-Tac Airport Concessions Program DBE Update	Airport Concessions	Report on the Disadvantaged Business Enterprise component of the Concessions Program at Sea-Tac. Provided overview of re-development of this program, including increased DBE participation in airport concessions. Also reviewed measures taken in 2005 to help increase DBE sales, as well as financial relief package for DBE operators. Finally, independent consultant's report of DBE issues and recommendations by Port staff reviewed.	Airport		Briefing			Port staff to return in September with formal recommendations.
7/22/08	Status Report on Customer Service Initiative	Customer Service Update	Review of an airport initiative on customer service efforts and accomplishments at Sea-Tac airport.	Airport		Briefing			

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7/22/08	T30/91 Construction	Change Orders	Authorization of changes to the Terminal 30/91 Program because of foundation changes required by the City of Seattle: 1) approval of Change Order #20 for a cumulative time extension of 78 days; 2) approval of Change Order #32 and, 3) approval of additional funds. All requests due to City of Seattle mandated changes to construction permits. Changes would authorize the Engineer to accelerate portions of the contractor's work to mitigate delay impacts caused by the foundation changes, and replenish the project budget for costs incurred on the T91 cruise terminal building foundation changes required by the City of Seattle.	Airport	\$200,000 + \$3,186,000.	Motion	Tarleton	Vote: 5-0	The Commission will receive briefings on the work on T30/T91 in public meetings twice a month.
7/22/08	Escalator Replacement	Sea-Tac Terminal improvements	Authorization for design work to include: 1) perform Best Bid services, which are (a) prepare contract documents, (b) execute contracts and (c) award outside professional services agreements including amendments; and 2) perform administration for the Seattle-Tacoma International Airport renewal and replacement of 42 Escalators.	Airport	\$3,183,000	Motion	Hara	Vote: 5-0	
7/22/08	Des Moines Business Park Agreement	Community Improvements	Authorization to execute an addendum to an agreement with the City of Des Moines to acquire streets within the Des Moines Business Park site. Agreement is necessary to lease site to the developer chosen to construct the business park.	Airport	\$3,850,000	Motion for Approval	Bryant	Vote: 5-0	

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
7/22/08	Settlement on Lora Lake Apartments	Community Improvements	Authorization to approve settlement between the Port and the King County Housing Authority (KCHA). Settlement would terminate KCHA's condemnation of the property complex and transfer possession of the apartments back to the Port. Port is to refund initial payment back to KCHA.	Airport	Return of initial payment of \$1,000,000 back to the KCHA.	Motion for Approval	Davis	Vote: 5-0	Staff to consider future options for property development. No deadline.
7/22/08	Sale of Pier 48	Central Waterfront Development	Authorization to amend the Comprehensive Scheme of Harbor Improvement by declaring Pier 48 surplus, and selling it to Washington State Department of Transportation (WSDOT).	Real Estate	Property Sold for \$11,000,000	Second Reading, Motion	Davis	Vote: 4-1, Hara opposed	
7/22/08	Resolution #3604	Airfare Travel Policy	Authorization to approve changes in Airfare Travel Policy through tightening standards and making them similar to federal standards.	Corporate		First Reading, Motion	Bryant	Vote: 5-0	
8/5/08	Alaskan Way Viaduct/Seawall Replacement Project: Central Waterfront Collaborative Process	Regional Transportation	Topics reviewed included: 1) Review of Port policy input and staff work plan, 2) Tri-agency (WSDOT, King County, SDOT) presentation, 3) South End Design Plan, 4) Collaborative Process, 5) Overview of Scenarios for Project.	Regional Transportation		Briefing			Further briefings planned on preferred scenarios in October.
8/5/08	Resolution #3603	Regional Transportation	1) Authorizing the Chief Executive Officer to enter into an Agreement with Washington State Department of Transportation (WSDOT) for construction of SR-519 Phase 2; and 2) Approving Port funding, consulting, and staff resources for the construction of SR-519, Phase 2.		\$5,500,000	Second Reading, Motion	Bryant	Vote: 5-0	

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8/5/08	Resolution #3605	Revising the Delegation of Authority	Briefing included: 1) History of the Resolution, 2) Goals of the new Resolution, 3) Revisions from previous Delegation of Authority contained in Resolution #3181. Major revisions are in the areas of 1) Commission and Executive areas of responsibility, 2) Commission oversight on construction projects, 3) Changes to specific areas mandated by new legislation.	Commission (corporate)		Briefing			Additional edits suggested, First Reading of revised Resolution to take place at Commission Meeting on August 12.
8/5/08	Resolution #3604	Airfare Travel Policy	Authorization to approve changes in Airfare Travel Policy through tightening standards and making them similar to federal standards.	Corporate		Second Reading, Motion	Tarleton	Vote: 5-0	Commission to be briefed no later than one year from passage on travel practices and budgetary impact of new regulations.
8/5/08	Rental Car Facility	Development	Authorization for approval of Change Order exceeding \$200,000 for Consolidated Rental Car Facility. Change Order will cover potential costs of removal of contaminated dirt from site.	Airport	\$1,300,000	Motion	Tarleton	Vote: 5-0	Any further replenishment of Contingency Fund has to be reported to Port Commission.
8/5/08	2009 Budget – Key Assumptions and Guidelines Discussion	Budget	Topics reviewed Included: 1) Airline Industry Outlook, 2) Sea-Tac Outlook, 3) Aviation 2009 Budget Preview, 4) Seaport 2009 Budget Preview, 5) Real Estate 2009 Budget Preview, 6) Payroll Assumptions – 2009 Projected Salary and Benefits, 7) Preliminary Operating Budget Targets, 8) 2009 Budget Calendar.	Corporate		Budget Briefing			
8/12/08	Approval for payment of Claims and Obligations	Budget Action	Approval for payment of Claims and Obligations, including salaries and operating costs.	Corporate	\$61,688,826.30	Consent Calendar Motion	Hara	Vote: 5-0	

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8/12/08	Change Order	T91 Cruise Terminal	Authorization for approval of Change Order for additional work associated with the installation of the foundations for the Shore Power electrical substations and duct banks required to provide shore power for cruise ships.	Seaport	\$213,835.00 No additional funds requested; the costs will be paid from previously approved project contingency funds.				
8/12/08	Change Order (s)	C-1 Baggage Handling System Project.	Authorization for Commission approval to issue reconciliation Change Orders. These Change Orders reconcile the previously issued Change Orders that directed subcontractors to work extended hours to complete testing and commissioning within the airport operational time frames and to work extended hours to support the Transportation Safety Administration (TSA) certifications.	Airport	\$390,766.00 and \$267,366.00. No additional funds requested; the costs will be paid from previously approved project contingency funds.				
8/12/08	Change Order (s)	C-1 Baggage Handling System Project.	Authorization for Commission approval for Change Orders for the time and material reimbursement of craft labor beginning July 1, 2008, for completion of the C-1 Baggage Handling System project.	Airport	Three Change Orders, totaling \$2,000,000.00. No additional funds requested; the costs will be paid from previously approved project contingency funds.				
8/12/08	Collective Bargaining Agreement	Labor Relations	Authorization to execute a new Collective Bargaining Agreement between the Port of Seattle and the International Brotherhood of Teamsters Local Union No. 117, representing Police Non-Sworn Supervisors.	Corporate					

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8/12/08	Collective Bargaining Agreement	Labor Relations	Authorization to execute a new Collective Bargaining Agreement between the Port of Seattle and the International Brotherhood of Electrical Workers Local Union No. 46, representing Utility Workers.	Corporate					
8/12/08	Collective Bargaining Agreement	Labor Relations	Authorization to execute a new Collective Bargaining Agreement between the Port of Seattle and the International Association of Machinists Local 289, representing Auto Machinists.	Corporate					
8/12/08	Special Order of Business	Introduction of Ralph Graves	Introduction of new head of Capital Development Division.	Corporate					
8/12/08	Capital Development Division and Performance Metrics	Division Review	Review of Capital Development Division, Interim Director Dwayne Lee's successful tenure since 3/08. Presentation reviewed goals for establishing the Capital Development Division and their current status. The presentation also included several performance metrics for the Capital Program accomplished at the Port of Seattle over the three year period from 2005 through 2007.	Capital Development		Briefing (Update)			
8/12/08	Resolution #74	The Industrial Development Corporation (IDC) of the Port of Seattle Special Meeting	Authorization for transfer of surplus funds from IDC to Port of Seattle for provision of training in public sector management skills necessary to implement development programs of the Port.		\$10,000.00		Davis	Vote: 5-0	

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
8/12/08	Resolution #3605	Revising the Delegation of Authority	Authorization for approval on First Reading of Resolution #3605. On 8/05/08, Commissioners and Senior Executives were sent a copy of the revised document for review. The subcommittee edited and merged the changes offered by Commissioners and Senior Executives, and those revisions were reviewed by the Commission. They include: 1) Section 3: Real Property Acquisitions, 2) Section 4.2.2. and 5.3.1. Project Authorization, 3) Section 4.2.3.8. Change orders, 4) Section 4.2.3.9. Budget Transfers.	Commission (Corporate)		First Reading, Motion	Tarleton	Vote: 3-0, Creighton and Hara abstain.	Amended Resolution to be presented at the Commission Meeting on August 26.
8/12/08	Resolution #3606	Commission Salaries	Authorization requesting 1) the Washington State Legislature to amend RCW 43.03.310 regarding Port Commissioner salaries, or 2) in the event Washington State Legislature does not amend RCW 43.03.310, setting the salaries of Port of Seattle Commissioners.	Commission (Corporate)		First Reading, Motion	Hara	Vote: 2-3, Creighton and Hara for, Bryant, Davis and Tarleton opposed. Motion fails.	
8/12/08	Commission Staff	Adding to Commission Staff	Authorization for POS Commission to add staff members for individual Commissioners.	Commission (Corporate)		Motion	Creighton	Vote: 2-3, Creighton and Hara for, Bryant, Davis and Tarleton opposed. Motion fails.	

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8/19/08	T30/91 Construction	Update on Construction progress	A photographic essay showing progress on the construction of the Cruise Passenger Terminal at T91. This was the first briefing on the T30/91 project in which staff would alternate providing a narrative, pictorial presentation and providing information which included more of the financial information related to the project.	Seaport		Briefing (update)			There will be a financial briefing on 8/26/08
8/19/08	Second Quarter Performance Report	POS Financial Performance	Review of overall Port Income and Port Capital Spending in the second quarter of 2008. Division highlights presented included Total Port Income and Total Port Capital Spending. Other presentation included results from the following divisions: 1) Aviation, 2) Seaport, and 3) Real Estate	Corporate		Briefing			
8/19/08	Seaport Business Plan Briefing	Business Plan for 2009	Review of Business Plan, including 1) Seaport Strategies, 2) Critical Work for 2009, 3) Market Outlook for 2009, 4) Growth Risks, 5) Container Traffic, 6) Cruise Business, and 7) Industrial Docks and Properties.	Seaport		Briefing			
8/19/08	Real Estate Business Planning	Business Plan for 2009	Review of Business Plan, including 1) Real Estate Development and Planning, 2) Real Estate Management Structure, 3) Real Estate Portfolio Management and Leasing, 4) Marine Maintenance, and 5) Business Planning and 2009 Budget.	Real Estate		Briefing			
8/19/08	Airline Industry Update	Review of Financial Outlook for Airline Industry	Review of Financial Outlook, including 1) Recent Bankruptcies, 2) Net Profits, 3) Recent financial challenges, 4) Recent investments, 5) Impact of fuel cost increases, 6) Overseas airline growth, 7) New air Service, 8) Airline scheduling of 2007 vs. 2008, 9) Fourth Quarter Outlook for Sea-Tac, 2008-2009.	Airport		Briefing			

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8/26/08	Sea-Tac Airport Triennial Exercise Report	Security	Report on a Special Achievement Award to Sea-Tac Airport from the Federal Aviation Authority (FAA) for exemplary performance at the Triennial Exercise at Sea-Tac Airport, a simulated disaster that tests the response from Airport emergency responders.	Airport		Special Order of Business			
8/26/08	2008 Environmental Achievement Award	Environment	Report on an Environmental Achievement Award to Sea-Tac Airport from Airports Council International, North America, recognizing the airport's comprehensive stormwater management program.	Airport		Special Order of Business			
8/26/08	Change Order	C60 Baggage System	Authorization to approve an adjusted Change Order and an extension of 71 calendar day extension for completion of work.	Airport	Change Order adjusted from \$10,200,000 down to \$9,262,919, a reduction of \$937,081. No new money is authorized.	Consent Calendar Motion	Davis	Vote: 5-0	
8/26/08	Change Order	C60 Baggage System	Authorization to approve a Change Order for a payment to G & T Conveyor Company that arose from required changes and productivity impacts.	Airport	Change Order for \$851,220. The money is taken from previous contingency funds. No new money is authorized.				

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8/26/08	Skycap and Wheelchair Services	Update on Changes in Service	Review of skycap and wheelchair services, including 1) Background of service, pre-and post-9/11, 2) SEIU proposal for changes, 3) Current and proposed labor costs and rates, 4) Staff pro and con of SEIU proposal, 5) Possible resolution of issue.	Airport		Briefing (update)			Commission suggested that CEO Yoshitani and Commission work together to influence Airlines and SEIU to collaborate on a common solution acceptable to all. Part of this approach also encourages the parties go to the FAA. Commissioner Tarleton tasked Airport Staff with moving this forward.
8/26/08	Resolution #3605	Delegation of Authority	Request for passage of amended Resolution #3605, the new Delegation of Authority from the Commission to the CEO. Discussion of final changes to the document at Commissioner or Staff request.			Second Reading, Motion	Tarleton	Vote: 5-0	Delegation of Authority to reviewed somewhere between 12-18 months of passage date.
8/26/08	SAO Performance Audit	Commission Oversight	Review of recent work, including 1) Passage of Resolution #3605, 2) Comparison of construction "best practices" with other public agencies, 3) Improvement of Small Works Contracting procedures, 4) Arts Program policies, and 5) Rollout of on-line matrix of Delegation of Authority from CEO to organization staff.	Corporate		Briefing (Update)			
8/26/08	T30/91 Construction	Financial and Schedule Update on Construction progress.	Review of recent constructions work on T91 cruise terminal, project is on schedule for completion by 1/09. All other components on scheduled by authorized budget and contingency of \$1 million. T30 30% complete, construction to re-start this fall. Uplands disposal arrangements with the Army Corps of Engineers.	Seaport		Briefing (update)			Design and construction support services may require some contingency funds. There will be an update on that at the next report to the Commission in October.

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8/26/08	Rental Car Facility	Update on Initial Construction	Review of progres, including 1) Removal of contaminated soil, 2) Excavation work, 3) underground utility work, 4) Retaining walls, 5) Footings and floor slabs for building, 6) Small weather impact, 7) New architect of record being sought, 8) Bus Maintenance Facility design, 9) Change Orders processed for about \$2 million.	Airport		Briefing (update)			Possible request for contingency funds and report on change orders at the end of October.
8/26/08	Aviation Bussiness Plan	Update on 2009 Plan	Report on Sea-Tac Airport Business Plan; included the following topics: 1) Response to Impacts of Airline Changes, 2) Sea-Tac Characteristics, 3) Passenger Enplanements from 1989-2008, 4) Financial performance from 1999-2008, 5) Financial Challenges and Strategies for 2009, 6) Airport's Strategic Focus, and 7) Necessity to defer some Strategic Priorities due to business climate.	Airport		Briefing			
8/26/08	Airport Noise Program	Noise Mitigation Efforts	Report on Noise Mitigation Programs, including the following topics: 1) History of Sea-Tac Noise Mitigation efforts, 2) Federal requirements, 3) Current Noise Programs, including a) Sound School Mitigation, b) Community Noise Mitigation, c) Fly Quiet Program, d) Flight Tracking and Noise Monitoring, e) Community Outreach. Also discussed new Continuous Descent Approach and plans to re-site Ground Run-up Enclosure.	Airport		Briefing			Return to the Commission at unspecified date with 1) background on participation in the next FAR 150 process and 2) plans to re-site Ground Run-up Enclosure. Plan to include fiscal costs.

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8/26/08	Drayage Trucks	Relief of Truck Congestion at T18.	Authorization to 1) Accept a Congestion Mitigation and Air Quality Grant from the Federal Aviation Authority (FAA), 2) Contribute matching funds as a condition of grant acceptance, 3) Perform further analysis and study on RFID tagging, and 4) Execute MOU with terminal and rail operators for expansion of RFID program if appropriate. Combined actions will expand RFID project to additional terminal and rail facilities with POS harbor area.	Marine	Receive grant of \$500,000. Contribute 13.5% matching funds for \$78,035 for 2009.		Bryant	Vote: 5-0	
8/26/08	Art Program Policy and Guidelines	Port-wide Art Policies	Authorization to approve revised Port of Seattle Art Program Policy and Guidelines. Funding for program derived from capital projects approved by Port Commission. One half of one percent (.5%) of design and construction costs of capital projects will be allocated for art. Total cost of capital must exceed \$200,000 to be eligible for art allocation.	Corporate (Commission)			Davis	Vote: 5-0	
8/26/08	Renewal and Replacement Capital Improvement Project at Sea-Tac	Improving concession facilities	Authorization for design work to prepare concession spaces in the Central Terminal building for new business opportunities.	Airport	\$357,000	Motion for Approval	Tarleton	Vote: 5-0	Request for Airport staff to accelerate their schedule and return to the Commission before next April for further authorization to go out to bid on the planned projects.

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
8/26/08	Terminating Lease with USPS cargo mail facility at Sea-Tac	Improvement for overnight aircraft parking	Authorization to 1) Negotiate an Ammendment to lease with the USPS at Sea-Tace to reduce a certain portion of the leased premises, 2) Execute documents for both 100% for demolition design of USPS Air Mail Center facility located at Sea-Tacand and 15% of design of overnight aircraft parking , and 3) Terminate existing lease with USPS in accordance with lease provisions.	Airport	Design: \$1,145,000 Lease Termination: \$5,081,213.	Motion for Approval	Tarleton	Vote: 5-0	
8/26/08	Change Order	T91 Utility Infrastructure Upgrade	Authorization for Change Order for final settlement with Manson Construction Co. This represents the cost of a higher than anticipated number of change orders due to unforeseen events.	Capital Development	\$315,000. No new money requested.	Motion for Approval	Davis	Vote: 5-0	
8/26/08	Change Orders	Central Terminal Expansion Project	Authorization for Change Orders for final settlement with JE Dunn Northwest and subcontractors for higher than usual number of change orders associated with security concerns and seismic requirements. Settlements mediated by the Dispute Review Board. POS Legal Staff participated in the settlement process and concurs in the settlement.	Capital Development	C.O. #316: \$225,000. C.O. #317: \$7,528,000. C.O. #318: \$315,000. No new money, funds to come from contingency fund	Motion for Approval	Davis	Vote: 5-0	
8/26/08	Special Investigative Committte	Ethics	Review of the work of the Special Investigative Committee, chaired by Commissioners Bryant and Tarleton. Commissioner Bryant gave a summary of work, including the necessity to extend Committee operations til the end of November.	Corporate (Commission)		Briefing			

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
9/2/08	Container Expansion Study	Future Seaport Capacity Expansion	Report on plans for expansion of Seaport Container Operations. Topics included 1) Growth factors, 2) Major Projects, 3) Components of Work Packages, 4) Work Package to raise seaport capacity to 3 million TEUs/year, 5) Significant logistic changes to rail service, and 6) Key Messages to its logistical partners. Presentation noted that \$1 billion has been spent on infrastructure since 1992.	Seaport		Briefing			Commissioner Davis suggested adding information on future costs and sustainability / environmental considerations. Commissioner Tarleton suggested examining internal and external growth factors.
9/2/08	Clean Truck Program Strategy	Environment	Report on "Clean Trucks" programs at different West Coast ports, to provide guidance for Seattle's seaport drayage operations. Topics included 1) Programs at Long Beach and LA ports, 2) California Air Resources Board Drayage Truck Rule, 3) Port of Oakland program, 4) Port of Vancouver Truck Licensing System, 5) NW Ports Clean Air Strategy, 6) Current drayage operations at the Port of Seattle, and 7) Current developments in planning a "Clean Truck" strategy for the Port of Seattle. Elements included a) Compliance mechanism, b) Schedule for phasing in cleaner trucks, c) Funding sources, d) Possible fees, and e) Verification mechanism.	Seaport		Briefing			Next steps include 1) Getting industry feedback on program elements and 2) Further presentation on program recommendations to the Commission on November 11.

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
9/2/08	Preliminary Funding and Tax Levy	2009 Budget	Report on Financial information on levy use in the 2009 budget. Topics included 1) Sources of Funding – Airport and Non-Airport, 2) Non-Airport Debt, 3) Funding Capacity from Net Operating Income (NOI), 4) How NOI Pays Revenue Bond Debt Service, 5) Division Specific NOI, 6) Levy Assumption – 2008 Draft Plan of Finance, 7) 2008 Budget Tax Levy Uses, 8) G.O. Bond Use, 9) Funding Needs – Second Quarter 2008 CIP, and 10) Guidance for 2009 Budget Process.	Corporate		Briefing			Staff will provide a graph showing debt service beyond 2018. Commissioner Tarleton also requested to see details of committed versus uncommitted funds.
9/2/08	Port Liability Insurance Renewal	Insurance Coverage	Annual report on the POS insurance coverage program. Topics included 1) Review of Existing Liability Coverages, 2) Insurance Premium Factors, 3) Renewal Coverage Details, 4) Premium / Loss Recap in recent years, 5) Risk factors, including terrorism, and 6) Liability Renewal Recommendation.	Corporate		Briefing			
9/2/08	Audit Committee	Audits	Report updating the work of the Commission's Audit Committee. Topics included 1) Information on the mission of the Commission Audit Committee, 2) Three stages of work done by the committee, and 3) Planned upcoming work.	Corporate (Commission)		Briefing (update)			
9/9/08	Approval for payment of Claims and Obligations from August 1 to August 31, 2008	Budget Action	Approval for payment of Claims and Obligations, including salaries and operating costs.	Corporate	\$50,131,815.73	Consent Calendar Motion	Tarleton	Vote: 3-0, Davis, Hara, absent	

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
9/9/08	T91	Lease Agreements, PSAs, and Construction Work	Authorization for 1) Funds for the removal of the south bay of Building W40, and paving demolished area, 2) Award contract for such demolition, 3) Award PSAs pursuant to such work, and 4) Execute lease agreement with Citylce Cold Storage for use of the altered building W40.	Seaport	\$411,000 in additional money for a total of \$861,000	Consent Calendar Motion	Tarleton	Vote: 3-0, Davis, Hara, absent	
9/9/08	T18	Maintenance Dredging	Authorization to 1) Advertise for construction bids, 2) Open and evaluate bids, 3) Award construction contract if there are no bid irregularities, and 4) Conduct pollution remediation activities.	Seaport	\$2,057,000	Consent Calendar Motion	Tarleton	Vote: 3-0, Davis, Hara, absent	
9/9/08	T5	Maintenance Dredging	Authorization to 1) Conduct environmental review and apply for permit authorization, 2) Prepare plans and specifications for dredging at T5.	Seaport	\$480,000	Consent Calendar Motion	Tarleton	Vote: 3-0, Davis, Hara, absent	
9/9/08	Tenant Improvements for Virgin Airlines space at Sea-Tac	Amendments to Lease Agreements	Authorization for Virgin Airlines to be paid reimbursement for ticket counter improvements, per the Port Tenant Capital Improvement Project stipulations.	Airport	\$407,000 maximum amount.	Deferred	Tarleton		
9/9/08	Angle Lake School	Demolition and Environmental Remediation	Authorization for 1) Cleanup and materials abatement for Angle Lake School building destroyed by fire, 2) Design work to demolish remnants of building and grading and restoration of the building site, 3) Design work for cleanup and materials abatement for two remaining buildings		\$547,000	Consent Calendar Motion	Tarleton	Vote: 3-0, Davis, Hara, absent	
9/9/08	Contract Agreement with King County Building Construction Trades Council	Labor Relations	Authorization to execute Extension Agreement with King County Building Construction Trades Council			Consent Calendar Motion	Tarleton	Vote: 3-0, Davis, Hara, absent	

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9/9/08	Contract Agreement with IBEW, Local 46	Labor Relations	Authorization to execute Extension Agreement with International Brotherhood of Electrical Workers Local 46, representing Electricians	Airport		Consent Calendar Motion	Tarleton	Vote: 3-0, Davis, Hara, absent	
9/9/08	Contract Agreement with Teamsters, Local 117	Labor Relations	Authorization to execute Extension Agreement with International Brotherhood of Teamsters Local 117, representing Police Specialists	Airport		Consent Calendar Motion	Tarleton	Vote: 3-0, Davis, Hara, absent	
9/9/08	Contract Agreement with Teamsters, Local 117	Labor Relations	Authorization to execute Extension Agreement with International Brotherhood of Teamsters Local 117, representing ID Access Specialists	Airport		Consent Calendar Motion	Tarleton	Vote: 3-0, Davis, Hara, absent	
9/9/08	Contract Agreement with Teamsters, Local 117	Labor Relations	Authorization to execute Extension Agreement with International Brotherhood of Teamsters Local 117, representing bus drivers	Airport		Consent Calendar Motion	Tarleton	Vote: 3-0, Davis, Hara, absent	
9/9/08	SAO Performance Audit	Commission Oversight	Review of current response to SAO report. Included modifications to the Small Works Contracting Roster. Upcoming steps include presenting and approving the new Centralized Project Control System.	Corporate		Briefing (Update)			
9/9/08	T30/91 Construction	Financial and Schedule Update on Construction progress.	Pictorial representation on construction progress.	Seaport		Briefing (Update)			
9/9/08	Capital Improvements Projects Report	Second Quarter Update	Review of current status of Capital Improvement Projects.	Capital Development Division		Briefing (Update)			
9/9/08	Sale of Seafreeze Limited Partnership	Lease Agreements	Authorization to execute the 16th amendment to a lease with Seafreeze Limited Partnership at Terminal 115. The amendment makes the business more marketable and provides for the assignment of the lease to Americold Seafreeze LLC.	Seaport		Motion for Approval	Tarleton	Vote: 3-0, Davis, Hara, absent	Re-scheduled for 11/25 meeting.

Date	Subject	Type of Subject	Content	Division	Budget Impact	Type of Action	Motion Sponsor?	Vote Record	Follow up Status
9/9/08	Pedestrian Bridge	Airport Development	Authorization to (1) Transfer funds from Non-Aeronautical New Projects to the 4th Floor Improvements Project, (2) Prepare design contract documents and execute professional service agreements for the pedestrian walkway, and (3) Advertise the contract and evaluate bid proposals for the pedestrian bridge as part of the 4th Floor Improvement Project. Walkway and bridge connect new Sound Transit Light Rail Station to the main Airport Terminal Building.	Airport	1) Transfer: \$4,591,000, 2) Design Contract Preparation and PSAs: \$366,000 (New Total = \$4,766,000), 3) Advertise contract and evaluate bids, \$2,274,000.	Motion for Approval		Vote: 2-1, Tarleton, Creighton for, Bryant against; Davis, Hara absent. Motion fails.	Project was approved at the 9/23 Commission meeting.