

First Time Shipper Resource

Importing into the USA

All goods coming into the USA must go through Customs and are subject to Customs duty/taxes/fees. The clearance process involves: entry, inspection, appraisal, classification, and liquidation. You will need to declare a value for the merchandise and determine the classification number of the merchandise being shipped.

Customs and Border Protection recommends using a Customs House Broker. Customs House Brokers are licensed by Customs. They are hired by the client to transact Customs business on their behalf in the importation or exportation of merchandise.

A Customs House Broker will:

- Help you determine the correct way to classify your shipment
- Calculate estimated Customs duties and taxes
- Complete/Submit Customs paperwork
- Act as your agent with transportation providers and Customs
- Require a Power of Attorney to transact Customs business on your behalf
- Arrange delivery (upon arrival)

To clear your goods with Customs you will need to provide:

- Arrival notice from shipping company who issued your bill of lading
- Bill of lading (can be “original,” “seaway,” or “express”), airway bill, or carrier’s certificate (naming you as consignee)
- Commercial invoice (should show value and description of goods)
- Entry manifest, Entry/Immediate Delivery, or other required Customs forms
- Packing list and other supporting documents which will be used by Customs to determine whether merchandise should be admitted into the USA

For more information on importing into the USA visit Customs and Border Protection:

Home Page: <http://www.cbp.gov/>

Import Information: http://www.cbp.gov/xp/cgov/import/infrequent_importer_info/

Export Information: <http://www.cbp.gov/xp/cgov/export/>

Questions: <http://www.cbp.gov/xp/cgov/toolbox/questions/>

If you need assistance determining your classification number, please call Customs and Border Protection at (206) 553-0203 and ask to speak to an Entry Specialist.

Exporting from the USA

If you are exporting from the USA to a foreign country, we suggest the use of a Freight Forwarder.

A Freight Forwarder will:

- Arrange booking with ocean carrier (you may choose to do this yourself)
- Arrange drayage of shipment to terminal (you may also do this yourself)
- Complete Customs Paperwork (Export declarations, export licenses, etc.)
- Act as your agent with transportation providers
- Require Power of Attorney to transact Customs business on your behalf

Useful Sites for Finding a Broker or Forwarder

Better Business Bureau

<http://lookup.bbb.org/>

National Customs Brokers & Forwarders Association of America, Inc.

<http://www.ncbfaa.org/>

International Federation of Customs Brokers Associations

<http://www.ifcba.org/>

International Federation of Freight Forwarders Associations

<http://www.fiata.com/>

Ocean Carriers

You should discuss with your Customs House Broker or Freight Forwarder their suggestions for an Ocean Carrier. You may need to contact a carrier yourself to establish rates for your shipment. A list of Ocean Carriers calling the Port of Seattle may be found at

<http://www.portseattle.org/seaport/cargo/steamshiplines.shtml>

A description of services and port rotations may be found here:

<http://www.portseattle.org/downloads/seaport/Seaport%20Sailing%20Sched.pdf>

Local Customs House Brokers (CHB) and Freight Forwarders (FF):

Barthco International, division of

www.norvanco.com

Ozburn-Hessey Logistics

(CHB)

(425) 656-5710

www.barthco.com

All Freight International, Inc.

(CHB)

(206) 244-2646

www.allfreightintl.com

Norman G. Jensen, Inc.

(CHB & FF)

(206) 248-0506

www.ngjensen.com

JAS Forwarding (USA), Inc.

(CHB & FF)

(206) 433-8822

www.jasusa.com

Norvanco International, Inc.

(FF)

(253) 987-4031

Sprint Forwarders, Inc.
(206) 624-2554
<http://www.sprintforwarders.com/intro.html>
(FF)

Panalpina
(253) 518-2200
www.panalpina.com
(CHB & FF)

DHL Global Forwarding
(800) 426-5962
www.us.danzas.com
(CHB & FF)

FedEx Trade Networks
(253) 561-0561
www.ftn.fedex.com
(CHB & FF)

Expeditors International
(206) 246-3711
www.expd.com
(CHB & FF)

Lynden International
(206) 777-5300
<http://www.lynden.com/>
(CHB & FF)

UPS
253.872.4200
<http://www.ups.com/content/us/en/index.jsx>
(CHB & FF)

Mares-Shreve & Associates, Inc.
(206) 575-9077
(CHB & FF)

Carmichael International
<http://www.carmnet.com/default.asp>
(213) 353-0800
(CHB & FF)

DB Schenker, Inc.
(206) 824-4050
<http://www.dbschenkerusa.com/> (CHB & FF)

Please see Yellow Pages for a complete listing of companies

Truckers:

A list of truckers calling the Port of Seattle may be found at
http://www.portseattle.org/downloads/seaport/Trucking_Resources.pdf

Company Name	Telephone	Website
Allstate Transport, Inc.	(206) 682-8946	www.allstatetransport.com
Apex Container, Inc.	(208) 733-1022	www.apex-co.com
Cansea Transport Inc.	(800) 667-5155	
City Delivery Inc.	(253) 922-3552	
Cousins Transport Systems Ltd.	(800) 567-2799	www.cousinstransport.com
Elliott Bay Service Transfer, Inc.	(206) 575-9187	
MacMillan-Piper, Inc.	(206) 340-2837	www.macpiper.com
Mitchell Bros. Truck Line	(360) 693-7477	www.mitchell-bros.com
Northwest Logistics, Inc.	(503) 557-8472	
NU-Way, Inc.	(253) 939-4222	www.nu-way.us
Pacific Coast Express	(253) 216-0040	www.pacificcoastxpress.com
PCC Logistics	(206) 622-4030	http://www.pcclogistics.com
Premier Transport	(253) 383-4409	www.premiertransport.net
Puget Sound International Inc.	(253) 272-0700	www.psi-intl.com

Seattle Freight Service, Inc.	(206) 767-9015	www.seattlefreight.com
Schneider Logistics, Inc.	(253) 208-3316	www.schneider.com
Shadowlines Transportation Group	(800) 663-1421	www.shadowlines.com
Shippers Transport Express	(206) 768-6550	www.shipperstransport.com
System Transport, Inc.	(800) 541-4213	www.trans-system.com
Tacoma Transload Inc.	(253) 272-3075	www.tacomatransload.com
TW Transport, Inc.	(800) 356-4070	www.trans-system.com
United Motor Freight	(206) 933-0515	www.unitedmotorfreight.com
Western Ports Transportation	(206) 438-5322	www.westernports.com

Please see Yellow Pages for a complete listing of companies

Personal Effects

Shipping Personal Effects/Household Goods/Commercial Shipments to Alaska:

Northland Services
(206) 763-3000
www.northlandservicesinc.com

Alaska Marine Lines
(206) 763-4244
<http://www.shipaml.com>

Crowley Marine Service
(206) 332-8000
www.crowley.com

Shipping Personal Effects/Household Goods/Commercial Shipments to Hawaii:

Matson Navigation
(206) 461-9230
www.matson.com

Aloha Cargo Transport
(206) 762-5955
<http://www.northlandservices.com/hawaii.htm>

Honolulu Freight Service
(206) 622-0955
<http://www.hfsnet.com/>

Shipping Personal Effects and Household Goods to Domestic and International Destinations:

American Red Ball International
(206) 526-1730
www.americanredball.com

Continental Van Lines
(206) 937-2261

www.continentalvan.com

Air Van Lines International
(206) 762-7500
www.airvan.net

Customer completes Custom paperwork.

Container Sales/Leasing

Pacific Northwest Equipment, Inc.
(206) 286-3177

Northwest Container Services, Inc.
(206) 903-1985
www.nwcontainer.com

Pacific Coast Container Northwest
(206) 622-4030
www.PacificCoastContainer.net

Other Miscellaneous Contacts/Resources

Pacific Northwest Ports Handbook published by *Cargo Business News*, sponsored by Marine Exchange of Puget Sound
Emails: directories@cargobusinessnews.com
Website: www.cargobusinessnews.com

Alaska State Ferry operated by Alaska Marine Highway
(800) 642-0066
<http://www.dot.state.ak.us/amhs/index.shtml>

Washington State Ferries operated by Washington State Department of Transportation
(888) 808-7977
<http://www.wsdot.wa.gov/ferries/>

Hiram M. Chittenden Locks (Ballard Locks)
(206) 783-7059

Canadian Coast Guard
(604) 631-3800

Puget Sound Vessel Traffic
(206) 217-6052

Naval Station Everett
(425) 304-3366