**ACTIVE SHOOTER**

- **AVOID** – Be alert, have an exit plan, move away from the threat
- **DENY** – Deny the shooter access to you, create barriers to the threat, turn lights off, stay quiet
- **DEFEND** – Defend yourself, be aggressive, do not give up, do not fight fairly – *this is your survival*

**STOP THE BLEED**

1. **COMPRESS** – Apply, firm steady pressure
2. **TOURNIQUET** – Place 2-3 inches closer to the torso
3. **COMPRESS AGAIN** – If bleeding doesn’t stop, place another tourniquet

**EARTHQUAKE PROCEDURES**

1. **DROP** – Drop to your hands and knees
2. **COVER** – Cover your head and neck
3. **HOLD** – Hold onto any sturdy covering so you can move with it

**DAILY RESPONSIBILITIES**

At your work area, be familiar with the nearest:
- Fire Extinguisher
- AED (Emergency Defibrillator)
- Evacuation Assembly Area
- 2 Exit Routes
- Telephone
- Emergency Supply Cabinet

**Emergency Cabinet Supplies**

- First Aid / Trauma
- PPE (Personal Protective Equipment)
- Light Rescue

**Key Contacts**

For Emergencies
Dial 911

All Other Non-Emergencies Call
206-787-5401
If Unsure – Call 911

Security, Janitorial, Maintenance, Safety
206-787-5229

EmergencyPreparedness@portseattle.org
(206) 787-6099

DAILY RESPONSIBILITIES

At your work area, be familiar with the nearest:
- Fire Extinguisher
- AED (Emergency Defibrillator)
- Evacuation Assembly Area
- 2 Exit Routes
- Telephone
- Emergency Supply Cabinet
Assembly Areas are suggested locations to complete a personnel accounting after an evacuation.

Key

- Emergency Cabinet & Assembly Area
- Emergency Cabinet
- Assembly Area
- AED and Fire Extinguisher
- Fire Extinguisher
- Security Perimeter
- Checkpoint
- Exit from Sterile