



Choose Pin Number (no #9)

Mailing Address: P.O. Box 68727
Seattle, WA 98168
Location: Sea-Tac International Airport
Mezzanine Rm MT 6002

NEW & RENEWAL IDENTIFICATION BADGE APPLICATION

THIS SECTION MUST BE COMPLETED IN FULL BY THE APPLICANT IN INK

Legal Last Name		Legal First Name	
Legal Middle Name		Other Known Names (maiden, nickname, aliases)	
Home Street Address			
City		State	Zip/Postal Code
Home Phone (or Cell Phone)		Work Phone	
Height _____ ft _____ inches	Weight _____ lbs	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Date of Birth Month: ___ Day: _____ Year: _____		Social Security Number _____ - _____ - _____	
Current Country of Citizenship		Place of Birth (State & Country)	
Personal Email Address		Work Email Address	

Eye Color <input type="checkbox"/> Blue <input type="checkbox"/> Brown <input type="checkbox"/> Green <input type="checkbox"/> Hazel <input type="checkbox"/> Black <input type="checkbox"/> Gray			
Hair Color <input type="checkbox"/> Black <input type="checkbox"/> Blonde <input type="checkbox"/> Brown <input type="checkbox"/> Gray <input type="checkbox"/> Red <input type="checkbox"/> White <input type="checkbox"/> Bald			
Race <input type="checkbox"/> Native American <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Caucasian <input type="checkbox"/> Other			
ID Type—Driver's License # or State I.D. #		State	Expiration Date

Applicant Signature		Date
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THIS SECTION MUST BE COMPLETED BY AUTHORIZED SIGNER IN INK (VERIFY INFORMATION ABOVE)

Company Name		Division
Applicant's Job Title		
Badge Type Requested (check one only) <input type="checkbox"/> Sterile (Orange)—Sterile area access beyond security, excluding restricted areas <input type="checkbox"/> AOA (Blue)—All secured areas & AOA areas including terminals <input type="checkbox"/> SIDA (Red)—Sterile area access beyond security & restricted areas <input type="checkbox"/> AMA (Blue)—All secured areas, AOA areas & taxiway/runway areas		
Reason for Application (check one) <input type="checkbox"/> New Badge <input type="checkbox"/> Expiring Badge <input type="checkbox"/> Name Change <input type="checkbox"/> New Job Title <input type="checkbox"/> Replace Lost/Stolen Badge <input type="checkbox"/> Update Badge Type		
Additional Requirements US Customs Seal <input type="checkbox"/> Yes <input type="checkbox"/> No Law Enforcement Officer <input type="checkbox"/> Yes <input type="checkbox"/> No Pier 69 <input type="checkbox"/>		

AUTHORIZED SIGNER RESPONSIBILITY CLAUSE

As the employer (Authorized Signer) I assert that the above listed employee has an operational need to have access beyond the security checkpoint and I understand that **it is my responsibility to verify the information in this application**. As the employer (Authorized Signer) I am also responsible for ensuring that my employees follow all applicable rules set forth in the Airport Security Program, the Airport Rules & Regulations and the Code of Federal Regulations. I understand that it is my responsibility to disclose any known security breach committed by any of my employees and any known convictions from the disqualifying crimes list to the Airport Security Coordinator or their authorized designee. Failure to do so may result in temporary or permanent revocation of the employee's security access and all applicable fines being assessed against me or my company and the possible loss of Authorized Signer status. **By signing this agreement I affirm that I am an Authorized Signer with the Port of Seattle and I understand and agree to abide by all policies regarding the responsibility of Authorized Signers.**

Print Name of Authorized Signer	
Authorized Signer's Signature (must be on file w/ Credential Center)	Date
Email Address	Phone

AIRPORT IDENTIFICATION DISPLAY & CHALLENGE RESPONSIBILITIES

The Transportation Security Administration approved security program for Seattle-Tacoma International Airport requires that each person issued a restricted area identification badge be made aware of his or her responsibilities regarding the privilege for access to restricted areas of the airport.

All persons within restricted and/or secured areas of the airport are required to continuously display, on the outermost garment above the waist level, an identification badge approved or issued by the Port of Seattle. Each employee who has been issued a Port of Seattle restricted and/or secured area identification badge is responsible for challenging any individual who is not properly displaying an airport issued or airport approved badge. Any person who is not properly displaying or who cannot produce a valid airport issued or airport approved identification must be immediately referred to the Credential Center. Outside of regular business hours, contact ARM at (206) 431-4022 or Port of Seattle Police (206) 787-5401.

ID BADGE HOLDER AGREEMENT

I will comply with all rules and regulations, guidelines, and policies concerning airport security and the use of the security badge. Any non-compliance may result in the suspension or revocation of the privilege of having the security badge as well as any civil or criminal penalties as allowed by Federal, State, or Local Law. While I retain unescorted SIDA access I have a continuing obligation to report to the Airport Security Coordinator, within 24 hours of each instance, when I have been convicted (including pleading no contest) or found guilty by reason of insanity of any of the disqualifying crimes. It is my sole obligation to obtain copies of the rules and regulations, guidelines, and policies of Seattle-Tacoma International Airport, and the Code of Federal Regulations CFR Section 1542 and I understand that violation of the rules and regulations, guidelines, and policies may result in revocation of my security badge.

ID Badge holders are specifically subject to security inspection/screening when accessing, or are present within, the secured or sterile area of the Airport. The security inspection/screening may be conducted under the authority of the Port of Seattle and/or Transportation Security Administration and may extend to both the ID Badge holder's person and property. I understand that I may be subject to such security inspection/screening, acknowledge that my consent to security inspection/screening is a condition for the Port of Seattle to issue me an ID Badge, and agree to submit to and cooperate with security inspection/screening if requested. I further acknowledge that the failure to submit to, or cooperate with, any security inspection/screening may result in the immediate suspension and revocation of my ID Badge.

The security badge is not to be lent to another individual, changed or altered in any way (including punching holes into badge), and the privileges are not transferable. I understand that it is my responsibility to safeguard my badge at all times and to never leave it unattended in a vehicle. If the security badge is lost, stolen, or damaged, I understand that I must report the occurrence to the Seattle-Tacoma International Airport Credential Center **IMMEDIATELY** and a penalty will be charged before a lost/stolen/damaged badge is replaced. Failure to report a security badge lost, damaged, or stolen, may result in a fine and/or denial of a replacement badge.

ID Badges are to be used for **OFFICIAL COMPANY BUSINESS USE ONLY**. Use of the badge is permitted only while working for the company named on the badge. By Federal Regulation, every person traveling on a commercial flight **MUST** be screened through a checkpoint, unless specifically exempted by Federal law. This includes all badged employees, whether traveling on business or pleasure. Violation of this policy could result in revocation of security badge and will be considered a violation of RCW 9A.52.

The Transportation Security Administration requires that all airport ID badge applicants are submitted for all applicable background checks. The Port of Seattle releases information provided on this application to the Transportation Security Administration for these purposes. Results will affect the outcome of your application.

All Identification Badges issued by the Port of Seattle are the property of the Port of Seattle and must be returned immediately under the following conditions.

- 1) Upon expiration
- 2) Upon separation of employment (for any reason)
- 3) When job function no longer requires a Port of Seattle issued identification badge
- 4) Upon demand of the Port of Seattle
- 5) Upon conviction of any of the disqualifying crimes

I understand that it is my responsibility to take recurrent SIDA, AOA, AMA and Authorized Signer Training classes (if applicable). Badge may be renewed up to 60 days prior to expiration date and badges must be picked up within 30 days from fingerprinting date in Credential Center. Applicants are processed by appointment only in the Credential Center.

I hereby affirm that I have read the ID Badge Holder Agreement and I understand and accept all the rules and regulations of the agreement.

Applicant Signature	Date
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THIS SECTION SHOULD BE COMPLETED BY PORT CREDENTIAL CENTER IN INK

Port Employee Number	Port Badge Number	Badge Expiration Date
ID Badge Type Issued <input type="checkbox"/> Sterile (Orange)—Sterile area access beyond security, excluding restricted areas <input type="checkbox"/> SIDA (Red)—Sterile area access beyond security & restricted areas <input type="checkbox"/> AOA (Blue)—All secured areas & AOA areas including terminals <input type="checkbox"/> AMA (Blue)—All secured areas, AOA areas & taxiway/runway areas		
Processed By	Date	Badge Issued By
		Date Issued