



Seattle-Tacoma International Airport



EMPLOYEE PARKING

(206) 787-5320

employeeeparking@portseattle.org
www.portseattle.org/employee-services

Office hours: 7:30-5:30, M-F (Closed Holidays)

**Please read these policies and directions
before using your parking card.**

PARKING PROGRAM DESCRIPTION:

Port of Seattle Employee Parking facilities and transportation services are provided to active employees of tenants based at Sea-Tac International Airport, or those authorized by the Port of Seattle. Users must have an active program account. The employee parking lot has an on-duty guard on the premises 24 hours per day, 7 days per week for the assistance of our customers.

PARKING CARDS MAY BE OBTAINED WITH THE FOLLOWING:

1. Valid company ID badge or a Port of Seattle badge
2. Valid driver's license (for self-paid accounts, this must be Washington State issued)

POLICIES AND PROCEDURES:

- The parking lot and assigned card are to be used by the authorized employee only and are not to be transferred to anyone else. Unauthorized use by anyone other than the employee whom the card has been issued is grounds for confiscation and suspension of parking and/or transportation privileges.
- Your Port of Seattle badge or company ID is required to board the bus. Your parking card is required to enter the parking lot.
- Your vehicle must be licensed with the Department of Licensing. It is your responsibility to notify the Employee Parking Office of any changes in your vehicle registration. License plate inspections are periodically performed. Illegally parked vehicles may be ticketed and impounded at the owner's expense.
- If you are going to park your vehicle for longer than 30 days, please notify the Employee Parking Office, and provide your license plate, location, and return date. Otherwise your vehicle may be considered abandoned and impounded in accordance with appropriate state laws.
- Our office will not provide you with parking validations for the garage or any off-site parking lots.

- The parking lot is to be used for official business duties only, which excludes parking for vacations or other non-related airport business matters.
- Do not store or abandon your vehicle in the lot.
- You are permitted to park only one vehicle in the lot at a time.
- Campers, motor-homes, trailers, and RVs are prohibited. Conversion vans and oversize vehicles that take up more than one parking space are not allowed.
- No vehicle maintenance, washing of vehicle, changing of vehicle fluids or storage of such fluids will be allowed. (Oil, Antifreeze, Brake Fluids, Transmission Fluids.) WAC 246-290.
- Do not park vehicles in the lot that are leaking any fluids.
- If there is a problem with your parking card, please communicate with the guard at the gate, or call the Employee Parking Office at (206) 787-5320 to report the problem.

LOST, STOLEN, OR DAMAGED CARDS:

- Lost or stolen parking cards must be reported to the Employee Parking Office immediately.
- There is a \$15.00 nonrefundable replacement fee for lost or stolen cards. This fee is due upon replacement and will not be billed to your company. The replacement fee is subject to change without notice.
- Damaged cards need to be replaced in person at the Employee Parking Office. You must bring your employee ID badge and damaged card with you at the time of replacement. There is a \$15.00 nonrefundable replacement fee for damaged cards. Cards more than 2 years old may be replaced without charge.

NSF CHECKS:

- There will be a \$20.00 per transaction fee charged on all checks returned by the bank for any reason of non-collection.

EMPLOYMENT TERMINATION:

- You must return your parking card to your employer or the Employee Parking office upon termination from duties associated with Sea-Tac Airport.

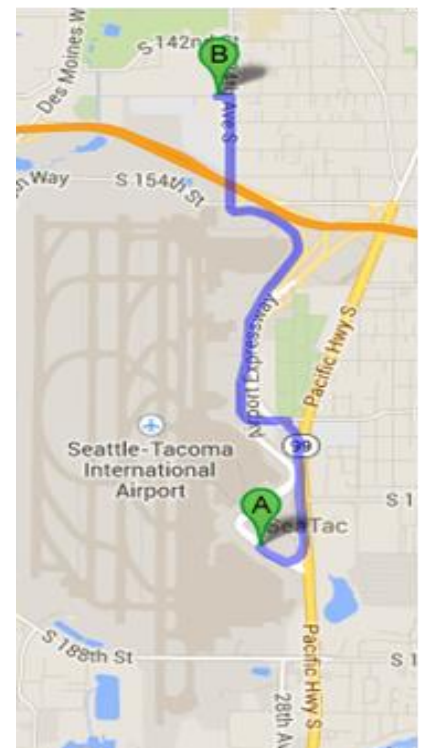
EMPLOYEE BUS SCHEDULE:

Location	Direction	Departure times					
		(indicate minutes after the hour, 24 hours a day)					
North Lot Shelter #1	South	:03	:13	:23	:33	:43	:53
North Lot Shelter #2	South	:05	:15	:25	:35	:45	:55
North Lot Shelter #3	South	:07	:17	:27	:37	:47	:57
South Tunnel Stop	North	:08	:18	:28	:38	:48	:58
North Tunnel Stop	North	:00	:10	:20	:30	:40	:50

- Drivers will pick-up and drop-off at designated stops only.
- Riders must present proper identification when boarding the bus; the bus is for authorized users only.
- Adverse weather conditions, construction, traffic, emergencies or other unforeseen circumstances may affect the above schedule. Please allow yourself enough time for such instances. We appreciate your patience and understanding during these rare conditions.

PARKING LOT LOCATION:

2269 South 146th Street
Seatac, WA 98168



DRIVING DIRECTIONS:

- **SOUTHBOUND ON HWY 99 (INT'L BLVD):** Turn right turn on 154th St. off of Hwy 99. Continue west to the light at 24th St. and turn right, continue north approximately ½ mile and turn left on 146th St. Proceed forward about 1 block then take another left into the lot.
- **NORTHBOUND ON HWY 99 (INT'L BLVD):** Take left onto 154th St. off of Hwy 99. Continue west to the light at 24th St. and turn right, continue north approximately ½ mile and turn left on 146th St. Proceed forward about 1 block then take another left into the lot.
- **SOUTHBOUND/NORTHBOUND ON I-5:** Take the westbound Hwy 518/Airport exit. Stay to the right and take the S. 154th St. exit. At the stop sign (154th St.) turn left. Continue west to the light at 24th St. and turn right. Continue north approximately ½ mile. Take left onto 146th St. Proceed forward about 1 block then take another left into the lot.
- **WESTBOUND ON 405:** From I-405, take westbound Hwy 518 and take the Airport exit. Stay to the right and take the S. 154th St. exit. At the stop sign (154th St.) turn left. Continue west to the light at 24th St. and turn right. Continue north approximately ½ mile. Take left onto 146th St. Proceed forward about 1 block then take another left into the lot.
- **EASTBOUND ON HWY 518:** Take the 154th St. exit off of 518 and turn right, take another right onto 24th St. Continue northbound approximately ½ mile and turn left on 146th St. Proceed forward about 1 block then take another left into the lot.
- **FROM PARKING TERMINAL:** Follow signs to freeways; take first exit to the right. Take the 170th/Air Cargo Road exit to the left. At the stop sign take a right and take another right onto Air Cargo Road. You will come to a stop sign at 160th St., continue through the intersection. You will come to a traffic light at 154th St. Proceed through light, continue forward approximately ½ mile. Take left onto 146th St. Proceed forward about 1 block, and then take another left into the lot.

Note:

While we endeavor to protect the property of our patrons, we will not be responsible for loss or damage to automobiles, or accessories thereto or anything therein contained by fire, theft, or any other cause whatsoever.