

Interested in Public Works Construction?

State of Washington public works minimum requirements:

- Contractor 's license
- WA Unified Business Identifier number (UBI#) or Federal Tax ID#
- Department of Revenue account
- Employment Security number
- Industrial insurance
- Performance and payment bonds
- Intents & affidavits to pay prevailing wages



Port of Seattle
Central Procurement Office
PO Box 68727
Seattle, WA 98168

206-787-5565

Small Works Roster

**Construction
Opportunities**

SMALL WORKS AWARDS PROJECTS TO MANY DIFFERENT DIVISIONS OF WORK

General Contractors, Conveyance, Electrical, Fire Systems, Telecommunications, HVAC, Flooring, Asphalt, Diving, Roofing, and many other trades

Apply On-Line



<https://hosting.portseattle.org/prms>

It's easy to register on the Small Works Roster (SWR) through the Port of Seattle's Procurement and Roster Management System (PRMS).

What you need to know to register on PRMS:

- Valid email address
- Federal Tax ID# or EIN #
- UBI #
- NAICS code

Select the Small Works Roster in order to be notified of future construction bid opportunities.

Your account will be activated by the Port within one to two business days.

Why Register for the Port of Seattle Small Works Roster?

- Contractors are notified of upcoming bid opportunities via e-mail
- The Port averages over 30 contracts per year in multiple disciplines
- Of those contracts, an average of 400 projects are completed each year
- Bid bonds are not required
- The Port of Seattle's Small Works Roster is for public works construction projects under \$300,000.

*You may already be on the Roster.
Check your status at [https://
hosting.portseattle.org/prms](https://hosting.portseattle.org/prms)*

Need Performance and Payment Bonds?

The Small Business Authority partners with the surety industry to help small businesses that would otherwise be unable to obtain bonding in the traditional commercial marketplace. SBA assistance in locating a participating surety company or agent, and completing application forms, is available online. For more information on SBA's Surety Bond Guarantee Program, including Surety Office contacts, go online to <http://www.sba.gov/osg/>

THE PORT OF SEATTLE is a 24 hour, seven day a week dynamic environment that brings international trade and transportation to the Puget Sound region, promotes economic development and supports industries as diverse as tourism, recreational boating and commercial fishing.

The Port also manages a number of real estate assets, and is a key builder of transportation infrastructure.

Port of Seattle transportation facilities support nearly 200,000 jobs in the region and generates more than \$12 billion in business revenue, \$626 million in state and local taxes, and \$1.5 billion in local purchases.

DID YOU KNOW? Small businesses interested in working with the port may be eligible for the Small Contractors and Suppliers (SCS) Program. The port's partnership on this program with King County is designed to simplify the required certification process. Only one certification is needed for a qualified business to be certified for King County and the Port of Seattle. To apply go to <http://www.kingcounty.gov/exec/BusinessDev/contractingopps.aspx>. Regardless of SCS eligibility, the Port encourages all interested small businesses to register in the PRMS.

