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# Environmental Excellence Awards

# Information Packet

## Seattle-Tacoma International Airport (SEA)

Between January 13 and February 15, 2021, the Port of Seattle will accept nominations for the annual Seattle‐Tacoma International Airport Environmental Excellence Awards for actions completed in 2020.

### How to apply

Complete and submit the attached ***nomination form with supporting documentation*** via email to [enviroawards@portseattle.org](mailto:enviroawards@portseattle.org). ***All nominations must be submitted NO LATER THAN 5:00 pm PST on February 15, 2021.*** Late nominations will not be considered eligible.

### Background

The Port of Seattle recognizes outstanding environmental accomplishments of SEA Airport customers, tenants, non-profits and partners with the annual Environmental Excellence Awards. Award winners demonstrate environmental leadership in the aviation industry and are crucial partners in helping the Port achieve its environmental stewardship and sustainability goals.

The Port will announce winners during a Port Commission meeting in April 2021, to coincide with Earth Day. Winners will receive a commemorative plaque, recognition through Port press and website announcements, and additional publicity through Port media channels.

### Submit questions and nominations to:

Jeremy Webb

Port of Seattle, Aviation Environmental Programs

Seattle-Tacoma International Airport

P.O. Box 68727, Seattle, WA 98168

E-mail: [enviroawards@portseattle.org](mailto:enviroawards@portseattle.org)

(206) 849-1081

# Frequently Asked Questions

### What are the Environmental Excellence Awards?

This annual awards program encourages continuous support for environmental initiatives by recognizing projects, processes, and organizations that demonstrate environmental leadership at Sea-Tac Airport and support the Port’s [Century Agenda](https://www.portseattle.org/page/century-agenda-strategic-objectives) sustainability goals.

### What types of activities are eligible?

The Port will accept nominations for any project, process or activity that demonstrates environmental leadership and sustainability in the aviation industry at Sea-Tac Airport. Customers, tenants, non-profit and partners operating and/or providing services or supplies to the aviation industry at Sea-Tac Airport are eligible to apply. Interested applicants may nominate themselves or others. Port staff will evaluate each nomination using specific criteria for each of the following award categories:

* **Environmental Performance:** The nominee’s activity results in a direct measurable benefit to the environment
* **Environmental Education and Outreach:** The nominee’s activity increased awareness of environmental stewardship and/or raised awareness of environmental issues and practices, and is expected to accrue future direct benefits to the environment, economy and community
* **Environmental Innovation:** The nominee’s activity highlights a creative approach to identifying and/or solving an environmental issue and results in a measurable direct or projected benefit to the environment

Award category descriptions, examples of eligible activities, and specific evaluation criteria are listed on pages 6 through 8. A panel of Port staff will review nominations and select winner(s). The Port may select one or more awards depending on the quality and quantity of nominations.

### What award types are available?

The Port may issue two different award types:

* ***Environmental Excellence Award***  
  Our traditional award recognizes actions demonstrating significant performance, education and outreach, or innovation, and commitment to supporting Port sustainability objectives.
* ***Small Business Award***  
  This award is for small, minority/women-owned, or disadvantaged businesses whose actions demonstrate significant performance, education and outreach, or innovation, and commitment to supporting Port sustainability objectives.

The Port may also recognize nominations with an Honorable Mention to highlight notable accomplishments that demonstrate meaningful support for Port sustainability objectives but did not receive top honors.

### Who can be nominated?

The Port encourages nominations from eligible businesses of all sizes, including small, minority-owned, women-owned or disadvantaged businesses. Customers, tenants, non-profits and partners operating and/or providing services or supplies to the aviation industry at Sea‐Tac Airport are eligible. Anyone can submit a nomination on behalf of themselves or another organization.

### How do I submit a nomination?

Complete and submit the attached ***nomination form along with supporting documentation*** by the nomination deadline via email to [enviroawards@portseattle.org](mailto:enviroawards@portseattle.org). ***All nominations must be submitted NO LATER THAN 5:00 pm on February 15, 2021. Late nominations will not be considered eligible.***

### When and where will winners be announced?

The Port will announce award winner(s) in April 2021 and recognize their accomplishments during a public Port of Seattle Commission Meeting around Earth Day, April 22, 2021.

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# Nomination Form

## Seattle-Tacoma International Airport

## Environmental Excellence Awards

1. Check the appropriate award category for your nomination. Category descriptions, award criteria and examples are shown in the following pages:

Environmental Performance

Environmental Education and Outreach

Environmental Innovation

1. Provide your contact and business information:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Name of nominee business/organization:* | | | | | | |
|  | | | | | | |
| *Type of aviation-related business in which the nominee is engaged:* | | | | | | |
|  | | | | | | |
| *Nominee street address:* |  | *City, State:* | | |  | *Zip:* |
|  |  |  | | |  |  |
| *Nominee e-mail address:* |  | *Nominee location at Sea-Tac Airport (if applicable):* | | | | |
|  |  |  | | | | |
| *Nominee contact (first and last name):* | | |  | *Nominee phone number:* | | |
|  | | |  |  | | |
| *Nominee contact position and/or title:* | | | | | | |
|  | | | | | | |
| *Name, organization and phone number of person submitting nomination (if different from above):* | | | | | | |
|  | | | | | | |

*Small, minority-owned, women-owned or disadvantaged business classification (if applicable):*

|  |
| --- |
|  |

1. Describe environmental accomplishments and provide supporting documentation:

|  |
| --- |
|  |

Using the form below, describe the nominee's environmental accomplishments and why the Port should recognize the nomination for environmental excellence. Please limit your description to one (1) page. You may attach supporting documentation of up to two (2) additional pages. Submit nomination via email to [enviroawards@portseattle.org](mailto:enviroawards@portseattle.org). All nominations must be submitted NO LATER THAN 5:00 pm on February 15, 2021. Late nominations will not be considered eligible.

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# Award Categories

# Seattle­Tacoma International Airport (SEA)

## Environmental Excellence Awards

### Category 1: Environmental Performance

The nominee’s activity results in a direct measurable benefit to the environment.

### Criteria:

* Demonstrates benefit to the environment and improvement in the nominee’s environmental performance through quantitative “before and after” data
* Improves the quality of the air, water, land and/or natural resources
* Reduces environmental impacts and pollution on communities and sensitive habitats
* Is not required by law, regulation or permit, and is not undertaken simply to bring the nominee up to minimum compliance standards
* Will result in economic and community benefits, and contribute to making the nominee’s operation a sustainable enterprise
* Can be transferred or taught to staff at other organizations or the Port

### Examples of activities in this category include:

* Reduced energy or water use
* Reduced waste sent to landfills
* Increased recycling or waste diversion
* Reduced greenhouse gas emissions
* Reduced hazardous/universal waste generation
* Improved quality of water discharged to surface streams
* Completed a voluntary environmental cleanup project
* Completed an environmental restoration or enhancement project
* Applied landscaping with aesthetic value that also filters storm water
* Enhanced air quality by decreasing airborne particulates

### Category 2: Environmental Education and Outreach

The nominee’s activity increased awareness of environmental stewardship and/or raised awareness of environmental issues and practices and is expected to accrue future direct benefits to the environment, economy and community.

### Criteria:

* Will result in a “projected” benefit to the environment if the activity does not currently benefit the environment
* Contributes to environmental education and awareness
* Informs and educates others about environmentally responsible practices, or empowers others to enhance the quality of the environment for local, regional or global communities
* Is not required by law, regulation or permit, and is not undertaken simply to bring the tenant up to minimum compliance standards
* Will result in economic and community benefits, and contribute to making the tenant’s operation a sustainable enterprise
* Promotes public awareness or education, or the activity includes employee training or technology transfer
* Can be transferred or taught to staff at other organizations or the Port

### Examples of activities in this category include:

* Exemplary employee training program
* Public education awareness programs
* Public outreach programs within tenant leased space
* Involvement in community groups or watershed management groups
* Involvement with the Port on key environmental projects or activities

### Category 3: Environmental Innovation

The nominee’s activity highlights a creative approach to identifying and/or solving an environmental issue and results in a measurable direct or projected benefit to the environment.

### Criteria:

* Displays innovation and shows success in the context of how, where, what, or when it was applied on aviation properties
* Contributes to the nominee’s environmental performance. Note that the innovation might not have been primarily applied to improve environmental performance, but ultimately did, or is projected to result in a benefit to the environment
* Results in a measurable direct or projected benefit to the environment, and improvement in the nominee's environmental performance through quantitative “before and after” data
* Improves the quality of the air, water, land, and/or natural resources
* Reduces environmental impacts and pollution on communities and sensitive habitats
* Is not required by law, regulation, or permit, and is not undertaken simply to bring the tenant up to minimum compliance standards
* Will result in economic and community benefits, and contributes to making the tenant’s operation a sustainable enterprise
* Can be transferred or taught to staff at other organizations or the Port

### Examples of activities in this category include innovative or creative:

* Design for a new or remodeled facility
* Construction techniques
* Operational procedures or changes
* Material uses
* Involvement with community stakeholders that resulted in an innovative business approach
* Design or use of equipment or supplies
* A change in a typical business procedure or process