

## **PORT OF SEATTLE SHILSHOLE BAY MARINA**

**The intention of this policy is to give all Shilshole Bay Marina customers and guests as much freedom as possible to access and utilize their vessels and our facilities while maintaining reasonable health, safety, and security measures.**

### **Key Fob Assignments**

Key fobs are assigned to current moorage customers of Shilshole Bay Marina to allow them to access the gates, docks and dry moorage areas, restrooms, showers, and laundry facilities. They may also be used to activate certain equipment such as hoists, garbage compactors, and showers. Key fobs will be assigned as follows:

- Up to two (2) key fobs may be assigned to each customer
- An additional two (2) key fobs may be assigned with management approval
- Customers do not need to return used fobs upon termination of moorage

### **Customers' Responsibilities and Intended Use**

Customers may allow their family, guests and invitees to temporarily use their assigned fob as needed for the enjoyment of recreational boating activities. Customers are asked not to grant use of their assigned key fobs by non-customers or guests solely to access our facilities and equipment without the explicit written permission of the marina management. The Port retains the right to disable a fob for operational and emergency purposes as well as for violations of law, marina rules, tariff, and/or marina policies.

Once fobs are assigned to a customer, the customer assumes the responsibility for ensuring the fob is used in the manner intended. The safety and security of our customers' property and port property is dependent on this responsibility.

### **Guests, Vendors, and Boat Maintenance Providers Access**

Customers are responsible to arrange access to their guests and invitees such as crew, vendors, and hired maintenance providers. Qualifying boat maintenance providers who often need access to customer vessels may apply for an Annual Vendor Access License by inquiring at the marina office.

### **Deactivation and System Issues**

Key fobs which are not used for 90 days may be automatically deactivated. Deactivated fobs may be reactivated by contacting the marina office. From time to time, system issues may prevent key fobs from working properly. To access your vessel or facilities during a system issue, please contact the marina office.

### **Lost, Stolen, damaged, or Inoperable Key Fobs**

Lost, stolen, damaged, and other issues and problems associated with key fobs should be promptly reported to the marina office. Most key fob issues can be resolved remotely over the phone unless replacement is necessary. Lost or stolen key fobs will be replaced for the fee listed in Port of Seattle Tariff #6.