



PRIORITY HIRE WORKFORCE PROJECTIONS

Instructions:

- *The Prime Contractor must complete and submit to the Port using the CMS Submittal workflow within 30 days of Contract Execution.*
- *All subcontractors with contracts must complete and submit to the Prime Contractor.*
- *The Prime Contractor is responsible for collecting projections from all subcontractors and submitting them to the Port.*
- *Submittal(s) for each subcontractor must be "Accepted" or "Accepted as Noted" for that subcontractors to start Work.*

Construction
 Project Name: _____ Project MC #: _____

Projected Start Date: _____ Contract Duration: _____

Company Name: _____

Main Contact Name: _____ Main Phone Number: _____

Main Contact Email: _____

Name of Person with Hiring Authority: _____ Hiring Authority Phone Number: _____

Hiring Authority Email: _____

 Name of Authorized Representative (**Typed name may substitute for signature**) Date

Table 1: Briefly summarize your contracted or subcontracted scope of work

Table 2: Provide information for trade crafts

- *List the construction trade crafts that are projected to perform work. Do not list Project Managers, Engineers, Administrative, or any other non-construction trade employees.*
- *Number of Workers: The total number of workers projected to work on the project per construction trade. This number will include existing workers and new hires. For union contractors this total will also include union dispatches.*
- *Number of New Hires: List the projected number of New Hires that will be employed on the project. For union contractors, New Hires will also include union dispatches.*

