

**READ THIS FIRST**

This Project Spec Document may need additional modifications to suit your project. It is recommended that you proofread each section, paying attention to any “Notes” boxes such as this one--you should remove these “Notes” sections as you go. Also, do a search for all bracket characters “ [ ] “ as they are used to show you areas containing options or project specific details (you can use Microsoft Word’s Find feature {Ctrl-F} to jump to an open bracket “ [ “ character quickly). Again, these bracket characters should be removed.

It is important that every paragraph be numbered to allow for easy referencing. If you use the document’s built in styles and formatting your outline should be fine (turn on the formatting toolbar by going to View > Toolbars > Formatting). Most paragraphs will use the style “Numbered Material” and can be promoted (Shift) or demoted (Shift-Tab).

You should not have to manually enter extra spaces, carriage returns or outline characters such as A, B, C, or 1.01, 1.02; the formatting will do this for you. The entire document is 11 pt. Arial. If you paste items in, you may need to reapply the “Numbered Material” format.

Only use this section if there are Alternate Bid Items.

**PART 1 GENERAL**

**1.01 SCOPE OF SECTION**

- A. This section identifies each alternate by number and describes the basic changes to be incorporated into the Work, if and when that Alternate is made a part of the Work by Contract.
- B. Alternates may be awarded or rejected at the discretion of the Engineer.
- C. Related requirements in other parts of the Contract Documents include:
  - 1. Method of quotation of the cost of each Alternate and the basis of the Port’s acceptance of the Alternates is indicated on the Bid Form, Document 00 41 00 and within this section.
  - 2. Incorporation of Alternates into the Work is identified by the Port.
- D. Referenced sections of specifications stipulate pertinent requirements for products and methods to achieve the work specified for each Alternate.
- E. The work of each Alternate includes the requirement to coordinate pertinent related work and includes modifications, adjustments and revisions to other parts of the work necessitated by adding, deleting or the changes brought about by Alternate work.

**1.02 DESCRIPTION OF ALTERNATES**

Provide description of each alternate in this section.

**SAMPLE BELOW**

- A. Alternate No. 1 - Pan Am Hanger
  - 1. Demolition and Removal: Remove existing dirt, debris and blisters.

2. New Roofing: Clean and prepare substrate. Install two-ply cold process asphalt roofing system with granules, and associated details.

B. Alternate No. 2 - Main Terminal Observation Decks

PART 2 PRODUCTS - Not Used

PART 3 EXECUTION - Not Used

PART 4 MEASUREMENT AND PAYMENT

Measurement and payment will be described for each alternate.

4.01 GENERAL

- A.

End of Section