



CONSTRUCTION ADVANCED PORTGEN USDOT BONDING EDUCATION PROGRAM

OCTOBER 27 - DECEMBER 15 | TUESDAYS | 1:00-4:00 PM

REGISTER TODAY!

In partnership with the US DOT SBTRC-NW the Port of Seattle presents the 2020 PortGen virtual Workshop series. This multi-week workshop training program will provide education to small, minority and woman-owned construction contractors and will utilize subject matter experts that are active within the industry.

The seven-session workshop training program will cover key project and professional skills that are essential for effective management of the company. Participants will be introduced to procurement opportunities with the Port of Seattle, networking and collaboration with peers.

PARTICIPANTS WILL LEARN SKILLS IN:

SESSION 1
OCTOBER 27

FINANCIALS

BOOKKEEPING/QUICKBOOKS
BUSINESS TAXES AND FINANCIALS

SESSION 2
NOVEMBER 3

BONDING & INSURANCE/LEGAL

BONDING/BUSINESS INSURANCE

SESSION 3
NOVEMBER 10

HUMAN RESOURCES

RECRUITING, RETAINING & MOTIVATING EMPLOYEES
HUMAN RESOURCES POLICY AND COMPLIANCES

SESSION 4
NOVEMBER 17

OSHA SAFETY & BLUE PRINT READING

SAFETY TRAINING AND EDUCATION OSHA/WISHA
BLUE PRINT READING/PLANNING/SCHEDULING/WORKFLOW

SESSION 5
DECEMBER 1

BIDDING & ESTIMATING

WHAT IS A TAKE-OFF
GENERATING A COST ESTIMATE

SESSION 6
DECEMBER 8

DEVELOPMENT & CONTRACTING

FINDING THE RIGHT PROJECT TO BID/REVIEW BID ADVERTISEMENTS
GOVERNMENT CONTRACTS

SESSION 7
DECEMBER 15

PROJECT LABOR AGREEMENT & PRIME CONSTRUCTION PANEL

Registration Questions

CONTACT: Tanya Motta • 425-248-4222 • SBTRC.Northwest@gmail.com

Two tracks are being offered for: Construction and A&E firms. Firms are allowed to register for both tracks if interested or applicable to your line of business.

THANK YOU TO OUR SPONSORS

