### RESOLUTION NO. 2826

A RESOLUTION of the Port Commission of the Port of Seattle, authorizing the implementation of a "Cargo Theft Reward Program" as permitted by R.C.W. 10.85.030.

WHEREAS, the Port of Seattle Commission is now desirous of creating the Port of Seattle Cargo Theft Award Program designed to provide a monetary incentive to encourage individuals to volunteer information that leads to the arrest and conviction of participants involved in cargo theft activity, or for information leading to the recovery of stolen or otherwise illegally obtained property; and

WHEREAS, the Rewards statute as found at R.C.W. 10.85.030 was amended by Senate Bill 3362, signed into law by the Governor of the State of Washington and which became effective July 27, 1981 authorizes the Port District to initiate a rewards program.

NOW, THEREFORE, BE IT RESOLVED by the Port Commission of the Port of Seattle, Washington, as follows:

Section 1. That the Port of Seattle initiate a "Cargo Theft Reward Program" as set forth in Exhibit "A" a copy of which is attached hereto and incorporated herein;

Section 2. That the Port Commission of the Port of Seattle authorizes the Executive Director or designee to implement the Cargo Theft Reward Program pursuant to R.C.W. 10.85.030 as amended by Senate Bill 3362, which became effective July 27, 1981;

Section 3. The Executive Director is authorized to modify Exhibit "A" so long as such modification is not inconsistent with Resolution No. 2826.

ADOPTED by the Port Commission of the Port of Seattle this <u>8th</u>
day of <u>September</u>, 1981 and duly authenticated in open session by the signatures of the Commissioners voting and the seal of the Commission duly affixed.

#### EXHIBIT "A" TO RESOLUTION NO. 2826

#### PORT OF SEATTLE REWARD PROGRAM

#### Cargo Theft Reward Program

#### I PURPOSE

The Port of Seattle has initiated a program designed to encourage individuals to voluntarily furnish information about criminal activity that might otherwise go unreported. Program objectives include preventing losses due to theft, recover stolen merchandise, reduce claims payments due to pilferage and deliberate damage, and identify those persons responsible for the losses. This program should also have a direct effect on employee theft.

#### II DETAILS

The "Cargo Theft Reward" Program is based on a plan to provide incentive to possible informants by paying them for information. Specifically:

Individuals may receive monetary payment for information given that leads to the arrest and conviction of participants involved in cargo theft activity; or for information leading to the recovery of stolen or otherwise illegally obtained property.

The identity of the individual providing the information will not be disclosed and all information received will be handled in a confidential manner.

#### Eligibility:

Any citizen who is not a sworn law enforcement officer or security guard is eligible and encouraged to participate.

To qualify for payment, the information provided must be related to Port of Seattle, its property, or merchandise under the care and custody of the Port.

#### III ADMINISTRATION

Initially an annual fund of \$10,000 has been established for the cargo theft reward program under the Executive Department Budget. The fund would be reviewed annually during the budgeting process.

The overall supervision of the Program will be directed by the Chief of the Port of Seattle Police Department.

# A. Administrator Duties

- 1. Insure the Program guidelines are being followed and the intent of the Program is being adhered to.
- 2. Participate on the Reward Review Committee.
- 3. Make semi-annual reports to the Senior Director of Finance and Administration regarding the status of the Cargo Theft Reward Account.

- 4. Review cases with the participant investigators to keep abreast of case status and assist the Reward Review Committee in determining the appropriate payment for qualified information.
- 5. Monitor the Reward Account and insure the payment is delivered to the proper receipient.

#### B. Reward Review Committee

This Committee will consist of the Chief of the Port of Seattle Police, the Executive Director of the Port, and the Senior Director of Finance and Administration.

The Committee will review payment requests to determine if the information meets the program guidelines and determine the amount of payment to be made to those that qualify. If there is some doubt as to whether a citizen may deserve a reward the Committee will give the benefit of doubt to the citizen to protect the integrity of the Program.

#### C. Procedures

Police personnel that are provided information by citizens will determine if the source is interested in receiving payment for information that meets the conditions for reward. Investigators that feel the information was sufficient to warrant an arrest and conviction will write an Officer's Report detailing the investigation, request payment for the information source, and submit the report/request to the Chief. If payment is approved, the Chief will sign a warrant request together with the Executive Director of the Port to obtain the cash desired. This in turn will be given to the information source and a signed receipt obtained.

## D. Rewards

The amount of money paid will be dependent upon the quality of the information received and the type of activity reported. However, the general guideline will be to pay 10% of the net value of the merchandise recovered, but usually not to exceed \$1,000.00 in any case.

Payment will not normally be made for information until some type of results have come from the investigation; specifically, an arrest, recovery of merchandise, or conviction. However, a conviction is not a prerequisite to payment of the reward. Also payment of the reward is not conditional upon a witness testifying in court.

Reward payments will normally be made to the information source by the investigator that dealt with the source throughout the investigation. However, in exceptional cases, the Chief or the entire Reward Review Committee may choose to make the presentation. In all cases the interests of the information source will be considered prior to any presentation.

In exceptional cases the \$1,000.00 limit per award may be waived at the discretion of the Reward Review Committee.

Reward requests will be rejected if they do not fall within the stated guidelines. The information must pertain to serious illegal activity; not minor infractions. Reward requests will also be rejected if it is determined that the circumstances dictate that the citizen should have reported the crime as a normal part of the citizen's duties.

INFORMATION MAY BE PHONED TO THE PORT OF SEATTLE POLICE DEPARTMENT AT 433-5400 OR AT THE MARINE TERMINALS SECTION AT 382-3340 OR ANY PORT OF SEATTLE POLICE OFFICER MAY BE CONTACTED DIRECTLY.