

**457 Deferred Compensation Plan
Administrative Committee Meeting
August 24, 2022
~~9:00 a.m. to 9:30 a.m. Executive Session~~
9:30 a.m. to 12:00 p.m. Regular session
MS Teams**

Agenda

9:00 a.m. to 9:30 a.m. <i>-30 minutes</i>	●—Executive session	Committee only
9:30 a.m. to 9:35 a.m. <i>5 minutes</i>	<ul style="list-style-type: none"> ● Welcome ● Approval of May 25, 2022 meeting minutes 	Committee Co-chair
9:35 – 10:35 <i>1 hour</i>	<ul style="list-style-type: none"> ● Market and Economic Commentary ● Plan and Investment Performance Report ● Manger Search: Global Blend Equity Fund ● Legislative and Regulatory Update ● Fee Holiday/Admin Account Update 	Hyas Group
10:35 a.m. to 11:35 a.m. <i>1 hour</i>	<ul style="list-style-type: none"> ● 2022 Plan Activity Update ● SS&C Platform Implementation ● Upcoming Webinars 	Mission Square Retirement
11:35 to 12:00 <i>25 minutes</i>	<ul style="list-style-type: none"> ● Update on HR support ● NAGDCA Conference ● January retreat ● Announcements / Wrap-up 	All

**Next meeting: November 14, 2022
MS TEAMS**

Minutes:

In attendance:

Committee members: Milton Ellis, Elizabeth Morrison, Eric Baird, Tammy Woodard, Don Kelley

MissionSquare: Sonia Rogers, Jennifer Lynch, Patty Harte, Cassandra Sparks

Hyas Group: Greg Settle

Port Employees: Sandra Spellmeyer

Jennifer Lynch is new to MS and replacing Diane Diaz.

Approval of May 2022 meeting minutes: Milton Ellis moved to approve the minutes. Tammy Woodard seconded. All approved. None opposed. Minutes approved.

Hyas Group:

Greg Settle reviewed the June 20, 2022, Plan and Investment Performance Report for the Port's 457(b) and 401(a) Plans.

He spoke to a current topic regarding diversification in the current market and how that still is important. He also shared the Q2 Economic Data and the different items impacting this data. Then Greg recapped where different markets landed during Q2 and where some of these markets are today.

Greg then shared the Port of Seattle's plan asset allocation for second quarter. He shared the cash flows for the 457 and 401(a) plans and attributed the minimal negative cash to Mission Square education. For the Police 401(a) the cash flow was a negative and is a bit concern, given the total assets for this plan. For the Fire 401(a) plan the cash flows are positive and on target for a record high year.

Hyas recommends that the Mission Square PLUS Fund R12 off watch. They have had a new credit manager that has experience and is qualified. Over the last 8 months the plan has stabilized and has had good results.

Vote: Milton Ellis moved to put the Mission Square PLUS Fund R12 fund off the watch list. Tammy Woodard seconded. All approved, none opposed. Motion carries.

The T.Rowe Price Growth Stock Fund is still poorly performing and Greg suggested that he would have a recommendation on what actions the committee could take at the next meeting.

The American Funds EuroPacific Growth R6 Fund is still on the committee's watch list and not making any improvements. The Committee will review this fund at the next meeting.

There was review of the fee holiday and cost analysis, the accounts are depleting slower than expected. The committee will keep the fee holiday in place and review at the next meeting.

Greg then presented information on replacement candidates for the AF Cap World Growth & Income R6 (RWIGX). He presented DFA Global Equity Portfolio 1, T.Rowe Price QM Global Equity 1 Fund, Vanguard Total World Stock Index, and Fidelity Total International Index. Greg suggested that the committee go with the T.Rowe Price QM Global Equity 1 Fund.

Vote: Tammy Woodard moved to replace the current fund, AF Cap World Growth & Income R6, with the T.Rowe Price QM Global Equity 1 fund. Milton Ellis seconded. All approved, none opposed. Motion carries.

Greg Settle will send communication to Sandra, and Sandra will work with Patty on the change and communication plan.

Greg provided a legislative update.

NAGDCA conference is in Baltimore in September. Committee members should start thinking about whether they want to attend or not.

Mission Square Retirement:

Q2 2022 Plan Review
Participant Engagement

Technology Transition Update

Q2 2022 Plan review:

Between Q1 2022 and Q2 2022 there has been a drop in the asset totals but the increase in the number of participants.

Patty reviewed the Plan Education and Outreach numbers for Q2 2022.

Patty reviewed the Roth 457 plan and there has been an increase in Roth assets.

Sonia Rogers re-capped some recent trends with participants. Police are onboarding with new hires and a specific webinar session to help assist new employees. Police are also asking and interested in rollover assets and what those rules are. New hires are more knowledgeable about PERS 2 and 3 programs. There is a financial planning consultation provided to all new hires, Patty will work with Sandra to coordinate the different ways to outreach to these employees.

Participant Engagement:

Quarterly themes and outreach to participants and through several different communication channels. July-Sept theme was Enhance your journey.

Patty shared the education and events calendar from the first 6 months of the year.

National Retirement Security Month is in October and several communications will be coming.

Technology Transition Update

The technology update will be pushed out to October 10, 2022.

Patty shared a sneak peak of the new platform and some of the tools that would be available.

Will need to communicate in What's Happening, Total Rewards Bulletin, Quarterly Statements, and other avenues.

2022 Strategy

Tammy provided an update on Anika's position.

NADGA conference—Elizabeth Morrison will be attending virtually. Possible other members?

Next meeting is November 14, 2022, and will be conducted virtually.

For 2023 meetings, start planning for the January Retreat, which will hopefully be in person at the AOB. Need to book a large conference room at the AOB for a full day.

Meeting adjourned at 11:35 am

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