SEA Stakeholder Advisory Round Table’s Structure – An Overview

- Marco Milanese, Port of Seattle
- Eric Schinfeld, Port of Seattle
- Andres Mantilla, BDS
StART is the preeminent forum for:

- Information-sharing between the Port and the near-airport cities
- Discussing near-airport cities’ concerns
- Providing feedback to the Port on airport related-issues
- Identify opportunities for collaboration

StART focuses on practical solutions to address community concerns about the airport and about aircraft noise and emissions
StART History

• StART’s creation based on Port desire to enhance cooperation between Port and near-airport cities
• Conducted extensive research at other airports on their community engagement strategies
• Over several months, worked closely with consultant and near-airport city leadership to develop StART
• Inaugural meeting: February 28, 2018
• Operating Procedures revised in 2021
StART Organizational Structure

- Port provides StART with staff support and technical expertise
- Chaired by the Airport Managing Director
- Meetings managed by an independent/neutral facilitator
- Formal relationship with the Highline Forum
- Voluntary, non-governing advisory roundtable
- Strives to operate by consensus
StART Organizational Structure

Steering Committee

SEA Stakeholder Advisory Round Table

Aviation Noise Working Group

Federal Policy Working Group
Steering Committee

• Provides support, guidance and strategic direction for StART
• Includes the chair, the facilitator, airline reps, an FAA rep, Port staff and the six city reps
• Responsibilities include:
  – Setting meeting agendas
  – Amending the operating procedures
  – Approving external communications
  – Provide feedback on the facilitator
StART Operating Procedures

- Purpose
- Sponsorship
- Reporting Structure with Highline Forum
- Membership
- Adherence to Operating Procedures
- FAA
- Steering Committee
- Facilitator

- Meetings
  - Frequency, Recordings, Meeting Attendance, Location, Notification, Agendas, Summaries, Public Comments
- Feedback
- Working Groups
- Amending Operating Procedures
- Annual Report
- Code of Conduct
StART Working Groups

• Focus on specific issues and in-depth topics
• Composed of a subset of StART members; staff support/technical expertise provided/approved by Port
• Any StART member can serve on any working group
• Set their own agendas and work plan
• Meetings are not open to the public
• Written meeting summaries made available and verbal updates at full StART meetings
Aviation Noise Working Group

• Tasked with prioritizing and exploring potential near-term actions to reduce and limit aircraft noise
• Meet typically six times a year
• Usual meeting includes:
  – Status report on implemented efforts
  – Progress update on in-development efforts
  – Educational presentations on noise sources
Federal Policy Working Group

• Tasked with advocating for policies that create new aircraft noise and emissions tools, authorities, resources and approaches at the federal level
• Meet typically six times a year
• Usual meeting includes:
  – Update on Congressional and Agency progress
  – Agreement on key policy priorities
  – Discussion of advocacy tactics and materials
Full StART Meetings

• Meet typically six times a year
• No official audio or video recordings
• Advanced public notification
• Meeting summaries made available
• Public invited to observe and speak during public comment period
• All interactions/questions reserved for StART members
• Not governed by the Open Public Meetings Act
StART Membership

Cities appoint:
- Two community representatives
- One city employee and an alternate

Also appointed:
- Two airline representatives and alternates
- Air cargo representative
- Airport Managing Director and alternate

FAA participates as non-members
Community representatives:
• Serve for a two-year term
• Can be reappointed
• Must live, work or own property or a business in the city they represent
• Do not have alternates
• Serve at the pleasure of the city that appointed them
• Determined by a city appointment process
StART Facilitator

• Selected by the Port/Evaluated by Steering Committee
• Presides over all StART meetings
• Ensures a fair, honest and balanced discussion
• Does not act as an advocate for any individual or issue
• Addresses situations when members not acting in accordance with the Code of Conduct
• Lead disseminator of all information
Member Responsibilities

• Prepare for and actively participate at full meetings
• Prepare for and actively participate in working group meetings
• Coordinate with and represent the interests of your appointing body/constituency
• Respect the diversity of views
• Focus on the subject at hand
• Abide by the Code of Conduct
Member Responsibilities

- Participate fully, honestly and fairly
- Speak respectfully
- Keep an open mind
- Acknowledge all participants
- Allow members to share without fear of criticism
- Work with their Steering Committee member to make agenda recommendations and other organizational proposals
## Working Group Membership

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<tr>
<th>City of SeaTac</th>
<th>Aviation Noise WG</th>
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<td>Carl Cole</td>
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<td>Kyle Moore (Alt)</td>
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<td>Jeff Harbaugh</td>
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<td>Karen Veloria</td>
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<td>Amy Arrington</td>
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<td>Nicholas Matz (Alt)</td>
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<td>Moira Bradshaw</td>
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<td>Bryan Tomich</td>
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<td>Dave Berger</td>
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<td>Scott Kennedy</td>
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Questions ?