

**READ THIS FIRST**

This Project Spec Document may need additional modifications to suit your project. It is recommended that you proofread each section, paying attention to any “Notes” boxes such as this one--you should remove these “Notes” sections as you go. Also, do a search for all bracket characters “ [ ] “ as they are used to show you areas containing options or project specific details (you can use Microsoft Word’s Find feature {Ctrl-F} to jump to an open bracket “ [ “ character quickly). Again, these bracket characters should be removed.

It is important that every paragraph be numbered to allow for easy referencing. If you use the document’s built in styles and formatting your outline should be fine (turn on the formatting toolbar by going to View > Toolbars > Formatting). Most paragraphs will use the style “Numbered Material” and can be promoted (Shift) or demoted (Shift-Tab).

You should not have to manually enter extra spaces, carriage returns or outline characters such as A, B, C, or 1.01, 1.02; the formatting will do this for you. The entire document is 11 pt. Arial. If you paste items in, you may need to reapply the “Numbered Material” format.

**NOTE TO CONSTRUCTION MANAGER:**

Use this specification when the Port is providing special inspection testing required as a condition of the permit.

**PART 1 GENERAL**

**1.01 DESCRIPTION**

- A. The Owner will employ an Independent Testing Agency or provide personnel to conduct tests of materials placed in their final locations in the project as specified by the permit. The Contractor shall assist the Owner’s Testing Agency or personnel by providing access to the Work or storage of the materials.
  - 1. Testing and inspection performed as a condition of the permit does not relieve the Contractor of responsibility for compliance with the Contract Documents.
- B. The Contractor shall provide and pay for the off-site testing required to confirm the quality of materials delivered to the project. Tests and inspections associated with permits obtained by the Contractor shall be provided and paid for by the Contractor.

**1.02 COORDINATION**

- A. As part of the Preconstruction Meeting the Contractor shall discuss the Contractor’s Quality Control program. Items for discussion shall include:
  - 1. Testing and administration processes for on-site and off-site fabrication processes
  - 2. Interrelationship of the Contractor and Port’s special testing contract administration
- B. The Contractor shall upon request of the Engineer provide the Port storage space for testing equipment and materials.

1.03 SUBMITTALS

- A. Schedule of Special Inspections

1.04 CONTRACTOR SPECIAL TESTING AND INSPECTION REQUIREMENTS

- A. The Contractor's Quality Control Representative shall be responsible for coordinating the required special inspections. The QC Representative shall:
1. Prepare a schedule of the special inspections required.
  2. Notify the Port's special inspector a minimum 24 hours in advance of the requirement for special inspections. Testing that requires special equipment may require additional time for scheduling.
  3. Coordinate the work to assure obstructions, such as form work, are not put in place until the required special inspections have been performed.
  4. Monitor the correction of all discrepancies noted by the Special Inspector.
  5. Describe all special inspections and correction of discrepancies noted by the special inspector in the Daily Report.

PART 2 PRODUCTS - Not Used

PART 3 EXECUTION - Not Used

PART 4 MEASUREMENT AND PAYMENT

4.01 GENERAL

- A. No separate measurement or payment will be made for the Work required by this section. The cost for this portion of the Work will be considered incidental to, and included in the payments made for the applicable bid items in the [Schedule of Unit Prices] [Lump Sum price] bid for the Project.

End of Section
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