# ATTENTION TO BIDDERS

The following bid forms are included in the Bid Package and must be completed , signed and submitted as indicated below. This is only a checklist for your use and not required to be submitted as part of the bid.

Procurement Officer to edit as applicable to your project.

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| **Bid Submittal Requirements Checklist** | | **Complete** |
|  | Bid Form, Document 00 41 00 *(submit with bid)* |  |
|  | Acknowledge all addenda on the bid form |  |
|  | Bid Bond or other Bid Security *(submit with bid)* |  |
|  | Subcontractor Work Listing, Document 00 43 70 *(submit with bid or within one (1) hour after the published bid submittal time)* |  |
|  | Women and Minority Business Enterprise (WMBE) Commitment Plan Form *(submit with bid or within one (1) hour after the published bid submittal time)* |  |
|  | Add 6, 7, and 8 below for any project with Federal Funding. Delete if not used. If DBE and not WMBE remove #5 and keep #6. For any GRANT FUNDING read GRANT and add the other items needed for GRANT Compliance |  |
|  | Disadvantaged Business Enterprise Proposal Form, Document 00 83 00.11 *(submit with bid or within one (1) hour after the published bid submittal time)* |  |
|  | Subcontractor Bidding Report, Document 00 83 00 *(submit with bid)* |  |
|  | Check Grant for American/America certification needed and update as appropiate |  |
|  | Buy American/America Certification, Document 00 80 01 (submit with bid) |  |
|  | Verify Responsibility Criteria is met as listed in Document 00 20 00 Instructions to Bidders Section IB 6.03 |  |