



Seattle-Tacoma
International
Airport

SEA Sterile ID Badge Training

Preparation Class

Revision date: May 29, 2026

PURPOSE OF THIS CLASS

This training is for the use of the Port of Seattle (POS) to prepare individuals for employment at Seattle-Tacoma International Airport. The POS and local Transportation Security Administration (TSA) Compliance have reviewed the contents of this training and determined that it does not contain Sensitive Security Information (SSI) that is controlled under Transportation Security Regulations, Title 49 Code of Federal Regulations (CFR), Parts 15 and 1520. However, future training provided to you by the POS or TSA may contain SSI. SSI is information that you are not permitted to disclose to persons without a “need to know,” as defined by Transportation Security Regulations.

PURPOSE OF THIS CLASS

- This class will help you get ready for the SEA Security Training for your Sterile Area ID Badge.
- This class is not required to take the SEA Sterile Area Training.
- The SEA Sterile Area Training teaches you about your security responsibilities at SEA Airport.
- When you are ready, you will go to the Employee Service Center to take the SEA Sterile Area Training.

This preparation class is facilitated by:

AIRPORT JOBS
a program of
PORT JOBS

HOW THE STERILE AREA TRAINING WORKS

- Watch videos about important security rules at SEA Airport.
- Answer questions to check your understanding.

No cell phones, no Google translate, no pictures, no recording, no translation allowed when taking the Sterile Area training/test, no talking to others during test.

- ማንም ሰው ስልክ መጠቀም አይችልም, ማንም በጉግል ተርጓሚ መጠቀም አይችልም, ማንም ሰው ፎቶ ማንሳት አይችልም, ማንም ሰው ሺዲዮ መቅዳት አይችልም, የሲዳ የስልጠና ፈተና ሲወስዱ ምንም ትርጉም አይፈቀድም, በፈተና ወቅት እርስ በርስ መነጋገር አይቻልም::
- No puede grabar ni tomar fotografías con un celular o cualquier otro dispositivo. No puede hablar con personas cercanas a usted o usar el traductor de Google o cualquier otra aplicación de traducción al tomar el examen SIDA.
- Vous ne pouvez pas enregistrer ou prendre de photos avec un téléphone portable ou tout autre appareil. Vous ne pouvez pas parler à des personnes proches de vous ou utiliser Google Traducteur ou toute autre application de traduction pendant la formation ou le test du SIDA.
- Використання мобільних телефонів або Google перекладу заборонено. Також заборонено робити фотографії, звукозапис або переклад під час SIDA тренування і тесту. Заборонено розмовляти під час тесту.

- تيلفون حخه استفادی- گوگل اپ سره ترجمه کول- عکس نیول او رکورد کول- تيلفون کی خبری کول- یو بل سره د امتحان ! په وخت خبری کول- د ترینینگ موضوعاتو او سوالونه ترجمی کول د کورس او امتحان به سالون کی منع دی
- استفاده از تيلفون- ترجمه توسط گوگل اپ- عکس و ريكورد نمودن- در صحنه امتحان با يکديگر صحبت کردن- ترجمه . مطالب ترینینگ و سوالات درصنف درسی و سالون امتحان منع است



STERILE AREA AT SEA AIRPORT



Roadway - Car Drop Off

STERILE AREA

begins at the TSA screening checkpoint

- This area includes the shops, restaurants, and gate areas inside the airport.





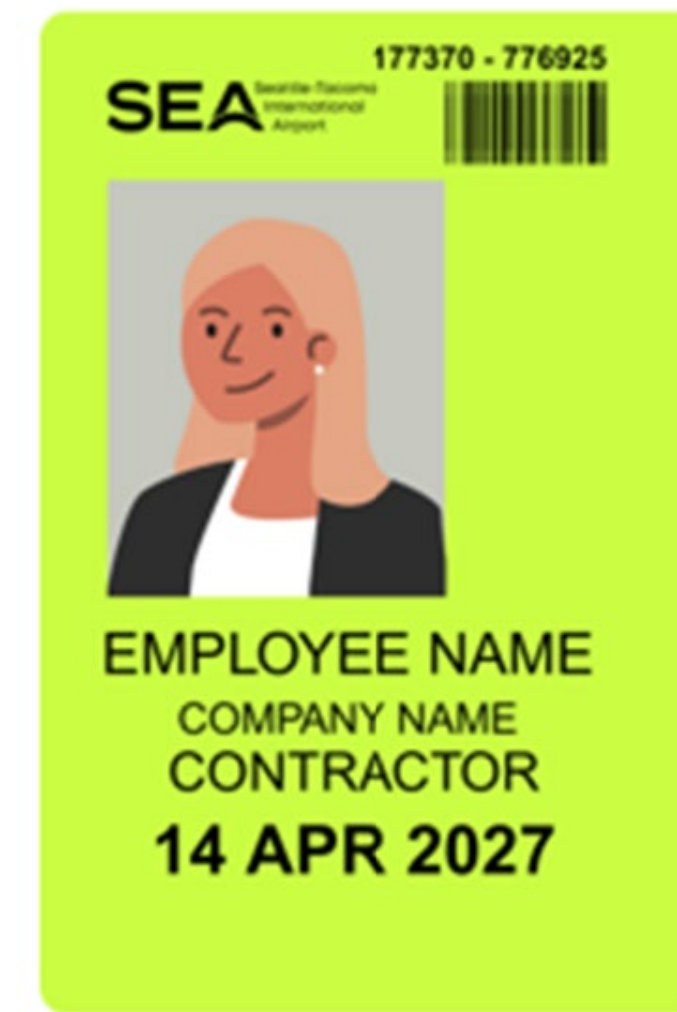
ID BADGE PURPOSE

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TYPES OF ID BADGES

ID BADGE PURPOSE

Your ID badge has two purposes:



1. It provides access to the Sterile Area through the TSA or the Port of Seattle Full Employee Screening Checkpoint.
2. Your ID badge is a form of identification. It shows you have permission to work in the Sterile Area.

Your ID badge is a layer (a part) of airport security.

Only use your ID badge for official business while on duty at the airport.

TYPES OF ID BADGES AT SEA

- The below legacy ID badges are valid until expiration date.
- Upon renewal, the new badge type will be issued.
- The ID badge shows what areas of the airport that you can access for your job.



Security Identification Display Area SIDA/AOA/AMA

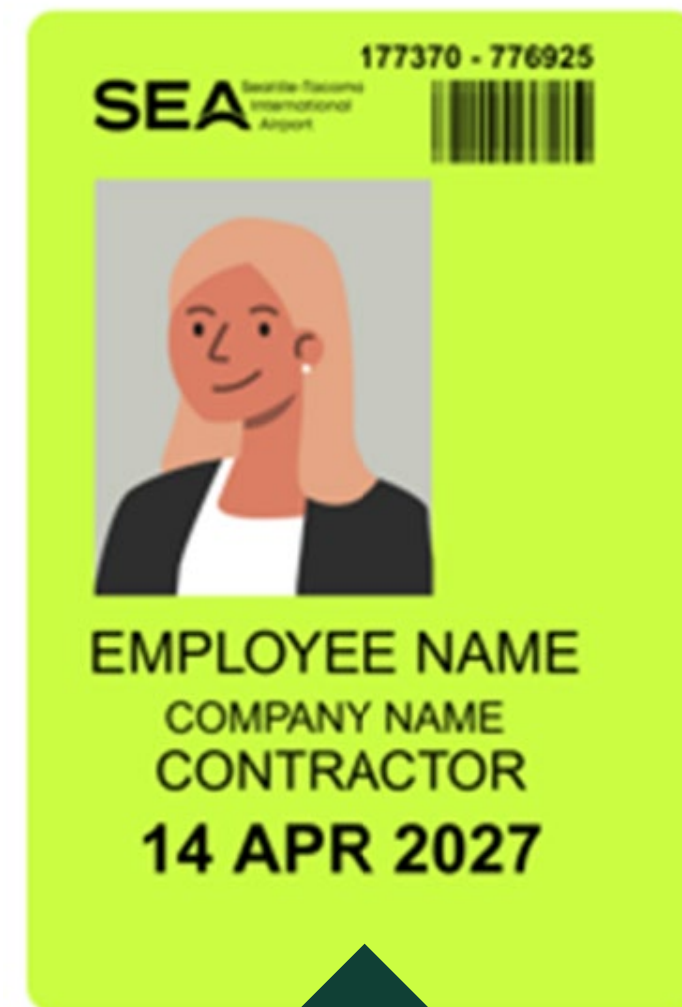


NEW TYPES OF ID BADGES AT SEA

- The Employee Service Center issues two (2) types of badges to airport employees.
- The ID badge shows what areas of the airport that you can access for your job.

Sterile

Area



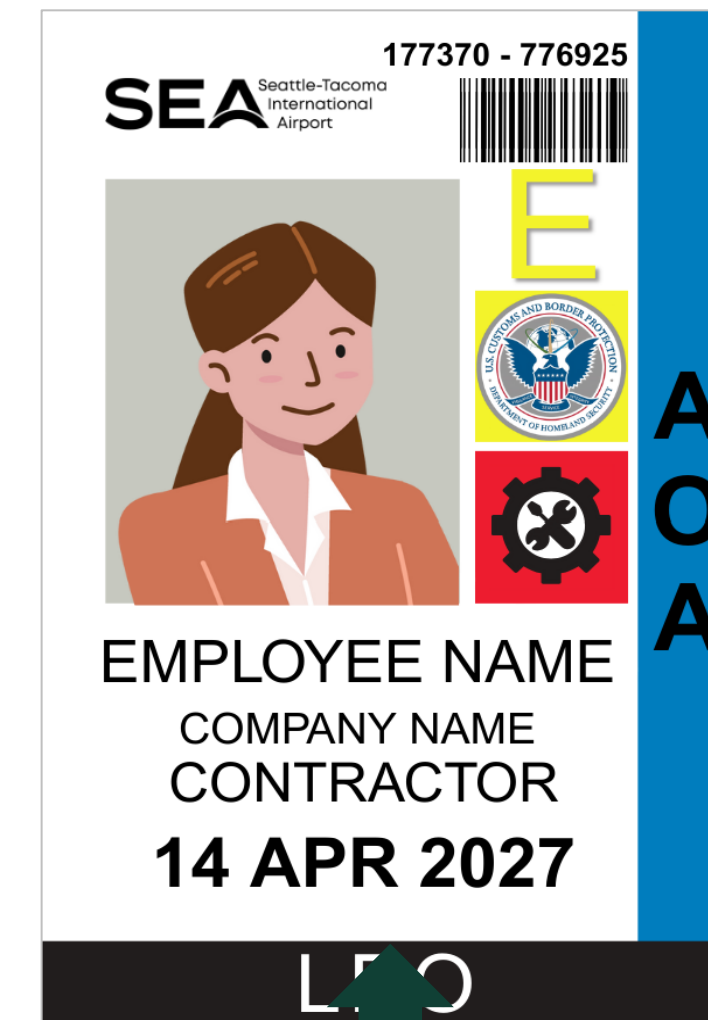
New Sterile Badge

Security Identification Display Area

SIDA/AOA/AMA



New SIDA Badge



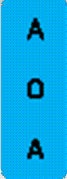
New AOA Badge



New AMA Badge

NEW TYPES OF ID BADGES AT SEA

The new badges will have icons specific to assigned job duties. Below are some examples of SIDA badges with privileges printed on the below badges.

DESIGNATION	DESIGNATION DESCRIPTION
	AOA – NON-MOVEMENT AREA DRIVING
	AMA – MOVEMENT AREA DRIVING
	CUSTOMS SEAL ZONE 1
	CUSTOMS SEAL ZONE 2
	TOOLS FOR OPERATIONAL NEED
	ESCORT AUTHORITY
	LAW ENFORCEMENT OFFICER



STERILE ID BADGE

- Lime green ID badge
- For employees who only need Sterile Area access for their job
- These ID badges do not provide access to the SIDA or the AOA
- ID badge holders are prohibited from escorting



STERILE ID BADGE - FRONT

- 1) A photograph of your face
- 2) First and last name
- 3) Employer
- 4) Global ID (Employee number)
- 5) ID badge expiration date*

*Expiration date = the date your ID badge ends.
You cannot use it after this date.



STERILE ID BADGE - BACK

- The mailing address to return an ID badge to the Port of Seattle.
- Airport ID badges are the property of the Port of Seattle.
- Your responsibilities as an ID badge holder.

If Found Return To:
Seattle-Tacoma International Airport
Attn: SEA Employee Service Center
P.O. Box 68727
Seattle, WA 98168

This Airport ID Badge is the property of Port of Seattle Aviation Security and shall be always displayed while in restricted areas. It shall be presented for inspection if challenged, surrendered upon termination of employment or upon demand of the Port of Seattle. You are responsible for keeping this badge current, unaltered, and legible. This badge shall be used for official company business only.

Unusual badge activity-206-787-5229 (Option 3)
Non-emergency Police line-206-787-5401

ID BADGE PROCEDURES

HOW TO DISPLAY YOUR ID BADGE

While working in the Sterile Area, you must continuously display your ID badge.

YOU MUST WEAR YOUR ID BADGE:

- ✓ Where it is visible (can be seen)
- ✓ Between your neck and waist
- ✓ On your outermost clothing



ID BADGE ACCESS PROCEDURE

- 1) Present your ID badge to the access control reader.
- 2) Place your finger on the pad.
- 3) Enter your personal identification number (PIN). If you are approved access, the door will unlock.
- 4) Go through the door by yourself.
- 5) Stop, wait, and turn around to make sure the door is closed and completely secure.



LOST OR STOLEN ID BADGE

If your ID badge is lost or stolen:

- ✓ Notify your Authorized Signer at your company immediately
- ✓ The ID badge will be deactivated to prevent unauthorized use
- ✓ Never leave your ID badge in your car to prevent theft
- ✓ You'll pay a fine to replace a lost or stolen ID badge

If you find an ID badge that belongs to another employee:

- ✓ Take it to the Employee Service Center immediately

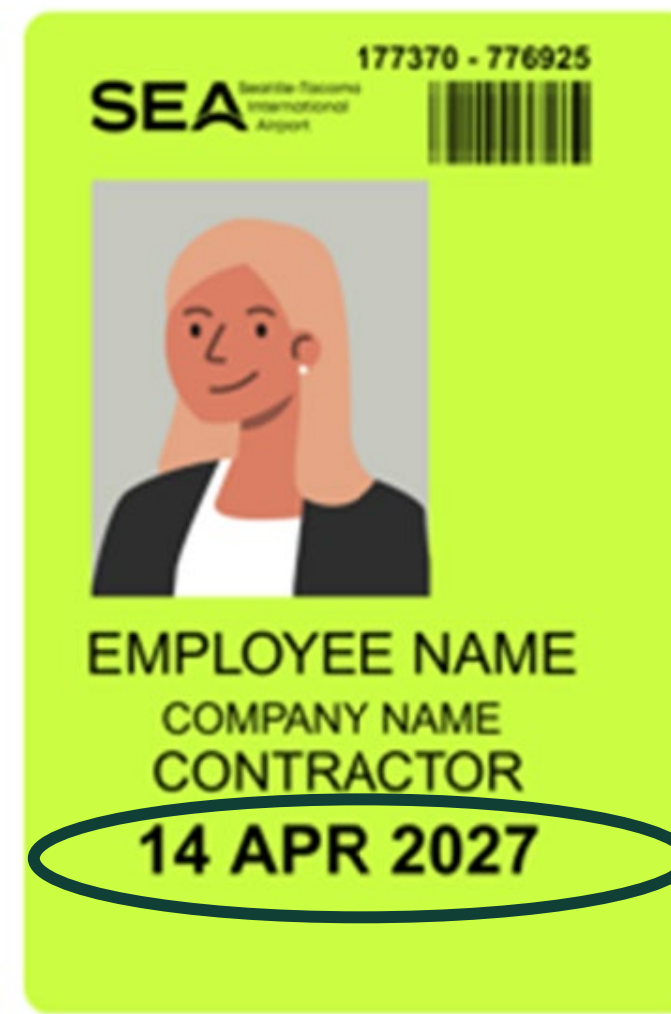
NEVER USE YOUR ID BADGE TO TRAVEL

- When you travel as a passenger, you must always go through the TSA screening checkpoint.
- It is a serious violation to use your ID badge to bypass the TSA screening checkpoint.
- Your ID badge will be confiscated, and you will be subject to fines by the TSA.



EXPIRED ID BADGE

Your ID badge will expire on the date displayed on the front of the ID badge.



It is your responsibility to renew your ID badge before it expires.

It is not your employer's responsibility to renew your ID badge.

INSPECTION & CHALLENGING

RANDOM INSPECTIONS

- All badge holders and their accessible property are subject to random inspection and search by the TSA or the Port of Seattle Full Employee Screening.
- Inspections may happen after you have entered the Sterile Area. The purpose of the inspections is to ensure you are displaying a valid ID badge and do not have any prohibited items.
- If you are selected for a random inspection, you are required to comply (you must do it). If you refuse, your ID badge may be permanently revoked (taken away).



CHALLENGING IS EVERYONE'S RESPONSIBILITY

Challenging means: Stopping a person you see working in the Sterile Area who is not displaying their ID badge.

You must challenge:

- Any person who is not displaying their ID badge
- Any person without an ID badge who is not being escorted by someone authorized (SEA ID badge holder).



Ask this question:
May I see your ID badge?

HOW TO DISPLAY YOUR ID BADGE

While working in the Sterile Area, you must continuously display your ID badge.

YOU MUST WEAR YOUR ID BADGE:

- ✓ So it is visible (can be seen)
- ✓ Between your neck and waist
- ✓ On your outermost clothing

CHALLENGE CARD

Help keep the airport secure.
Challenge!



Do you see something unusual?

- Is their badge **visibly displayed** above the waist on the outside of their clothing?
- Is their badge the **correct color** for the work area?
- Does the **photo match** the badge holder?
- Is their badge **expired, altered or damaged**?
- Do they **belong** in the work area?



Dial 911 for emergencies. Call 206-787-5229 (Option 3) for unusual badge activity.

ID BADGE CHALLENGE

If you challenge a person and they do not show their ID badge or their escort:

- ✓ Contact the Airport Communications Center immediately at 206-787-5229 (option 3)

If you challenge a person and they are uncooperative:

- ✓ Watch the person if possible
- ✓ Do not try to physically restrain the person
- ✓ Call 911 (police)

WHEN TO NOTIFY THE AIRPORT COMMUNICATIONS CENTER

Call 206-787-5229 (option 3) if you see any of the below.

- Violations of the security procedures in this training.
- A person without a badge who is in the SIDA, Secured Area, or Sterile Area.
- Open and unattended access-controlled doors or gates.
- Signs of forced entry into the SIDA, Secured Area, or Sterile Area.
- Unattended items such as passenger's bags without their owner.

WARNING

RESTRICTED AREA

Authorized Personnel Only Beyond This Point

AIRPORT APPROVED IDENTIFICATION BADGE REQUIRED

CHALLENGE OR REPORT IF UNSURE Call for further information: (206) 787-5229	FIREARMS AND OTHER WEAPONS ARE PROHIBITED RCW 9.41.300	OFFENDERS SUBJECT TO ARREST AND PROSECUTION UNDER RCW 9A.52 AND OTHER APPLICABLE LAW
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Any person accessing the Secured or Sterile Area of the airport through this access point is subject to search by the TSA of their person and accessible property, pursuant to TITLE 49 USC.44903.

Thank You!



SEA

Seattle-Tacoma
International
Airport

Operated by the
Port of Seattle

FlySEA.org



AIRPORT JOBS

a program of

PORT
JOBS